

**Clemson University
Clemson, South Carolina**

MINUTES

of the Teleconference of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

originating from

President's Conference Room

201 Sikes Hall

Clemson, South Carolina

2:00 PM

Friday, June 4, 2004

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 2:04 PM with the following members present: Leon J. Hendrix, Jr., *presiding*; Bill L. Amick, J.J. Britton, Lawrence M. Gressette, Jr., Thomas C. Lynch, Jr., Patricia H. McAbee, Thomas B. McTeer, Jr., Robert L. Peeler, William C. Smith, Jr., Joseph D. Swann, W.G. DesChamps, Jr., and J. Thornton Kirby, *Executive Secretary*

ADMINISTRATION PRESENT: President Barker and Scott Ludlow

OTHERS PRESENT: John Newton, Verna Howell, Angela Nixon, Heidi Williams, Janice Kleck, and Martin McWilliams

MEDIA PRESENT: Anna Simon of *The Greenville News*

Item 1. Introductions

Statement: Chairman Hendrix called on Thornton Kirby to call roll of the Trustees and to introduce any guests in attendance. Mr. Kirby called the roll, advised the Chairman that a quorum was present, and introduced the guests present for the call.

Item 2. Finance and Facilities Committee

Statement: Chairman Hendrix called on Bill Smith to convene the Finance and Facilities Committee for the purpose of considering an action items and two informational items. Mr. Smith thanked the Chairman and convened the Finance and Facilities Committee at 2:05 PM.

The committee concluded its meeting at 2:15 PM, and Chairman Hendrix reconvened the full Board meeting at 2:15 PM.

A. Poole Agricultural Center HVAC Renovations, Phase 1

Statement: On behalf of the Finance and Facilities Committee, Mr. Smith highlighted the proposed Poole Agricultural Center HVAC Renovations.

This contract is the first phase of a multi-phased project to improve the indoor air quality of the building. The old induction units in the perimeter office spaces on the first and second floors and the abandoned chiller, booster fans and ductwork serving the induction units will be removed. Two new Air Handling Units and Variable Air Volume boxes with hot water reheat will be provided to serve the perimeter offices. In addition, new roof mounted toilet exhaust fans serving the perimeter spaces will be provided. Associated work includes new duct work, ceilings with lay-in light fixtures, modifications to the existing building chilled water service, and updated controls. Work will be completed in four phases. Occupants will be relocated to temporary spaces in the Poole Center. The Engineer-of-Record is RMF Engineering, Inc. of Charleston, South Carolina.

Four firms submitted bids. The apparent low responsive and responsible bidder is Waldrop Heating and Air Conditioning, Inc. of Spartanburg, South Carolina. Their bid of \$1,516,325.00 is well within the funds available for construction. Waldrop has successfully executed several campus projects. Their most recent project was a fume exhaust system renovation in Sistine Hall.

The Administration requested authorization to award a construction contract, pending expiration of the protest period, in the amount of \$1,516,325.00 to Waldrop Heating and Air Conditioning, Inc. of Spartanburg, South Carolina.

Action: On behalf of the Committee, Mr. Smith made a motion to award a construction contract, pending expiration of the protest period, in the amount of \$1,516,325.00 to Waldrop Heating and Air Conditioning, Inc. of Spartanburg, South Carolina. There was no discussion, and the vote of approval was unanimous.

Item 3. Adjourn

Statement: There being no further business, Chairman Hendrix adjourned the meeting at 2:16 PM.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees