COMMISSION ON CLASSIFIED STAFF AFFAIRS

Minutes of December 15, 1989
Room 538 College of Nursing Building

1.0 Those present: Mike McCloud, Bonnie Stevens and Pat Padgett
Those absent: Dixie Schmittou and Debo Padgett

2.0 The group discussed a letter from Gen. Clausen suggesting that the Staff Commission may wish to discuss asking dentists in the area to charge only the prevailing and standard rates. After discussion, the group will recommend the following action:

Suggest that the appropriate office at the state level survey the physicians and dentists practicing in the state to ascertain if standard and prevailing rates would be accepted by them. Results of the survey would then be published and made available to all state employees. Additionally, the group recommended that the resolution shown as Attachment 1 be presented to the Commission for approval.

3.0 The group then discussed the letters from Matt Watkins in housing regarding the water fountain testing program resulting a resolution shown as Attachment 2.

4.0 The Hazardous Weather Brochure was discussed and comments from the group are noted on the copy marked Attachment 3. A copy of these comments also went to Jana Mize, Communications Committee, as she requested.

5.0 Mike McCloud reported that he talked with Dick Simmons regarding the issue of notification when the retirement system changed retirement credits earned by part time, permanent employees. His report is shown as Attachment 4. The group awaits follow-up from Dick Simmons. Mike will report at the January Welfare Committee Meeting.

6.0 The next meeting of the Welfare Committee will be January 16 at 8:30 a.m. in Room 538 College of Nursing Building.

Submitted by: [Signature]

pmp
12/21/89

Merry Christmas!
COMMISSION ON CLASSIFIED STAFF AFFAIRS

Resolution
"Standard and Prevailing Medical Fees"

WHEREAS, concern has been expressed regarding the difference between physicians and dentists' rates and insurance payments; and

WHEREAS medical insurance coverage is changing for state employees; and

WHEREAS coverage is based on standard and prevailing rates as determined by the State Insurance Commission; and

WHEREAS physicians and dentists' actual fees often exceed these standard and prevailing rates; and

THEREFORE, BE IT RESOLVED that the Commission on Classified Staff Affairs requests that a statewide survey of physicians and dentists who will accept state health insurance standard and prevailing fees for service rendered to state employees covered by the State Health and Dental Insurance Plans be conducted with results published.
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Resolution
"Water Fountain Testing Program"

WHEREAS it is suggested that water in school fountains be tested for presence of lead contamination; and

WHEREAS there is a concern for public safety of faculty, staff and students on this campus; and

WHEREAS random testing has taken place by Facilities Maintenance and Operations personnel and has determined some undisclosed irregularities in the water in some fountains; and

WHEREAS lead contamination has been linked to brain damage and other birth disorders in unborn babies as well as other developmental problems in young children;

THEREFORE, BE IT RESOLVED that the Commission on Classified Staff Affairs requests testing of water fountains in all campus facilities with full public disclosure of results and corrective action plans published in Clemson Weekly.

pmp
12/21/89
Hazardous Weather and Emergency Conditions Leave Policy

A. Definitions

1. "Hazardous Weather and Emergency Conditions" means circumstances that would expose State employees to harmful or unsafe conditions, as determined and declared by the Governor's office.

2. Essential Employees - those employees notified and included on the essential employee roster whose services are required, regardless of conditions.

B. Notification of Declaration of Hazardous Weather and Emergency Leave

1. Normal Working Hours

   a. Once a decision for a closing has been made, it will be transmitted by telephone from the Governor's Office to the State Personnel Director.

   b. The State Personnel Director or his designee will transmit the message to Clemson University in accordance with the list of representatives to be contacted in the case of an emergency declaration. Notification will follow through normal Administrative Channels.

   c. The Governor's Office will issue a statement to the news media concerning the release of State employees due to the emergency. The statement should include whether employees should report and work.

2. Off-Duty Hours

   Between the hours of 5:00 p.m. and 8:00 a.m., all Declarations of Emergency will be transmitted by the Governor's Office to the news media. Employees will assume an individual responsibility to respond in an appropriate manner to closings as they may be announced.

C. Compensation During Declaration of Hazardous Weather and Emergency Leave

   Employees who do not report to work or who report late to work due to hazardous weather or declared emergency conditions shall be allowed to:

   1. Use accrued annual or compensatory leave to make up time lost;
   2. Take leave without pay; or
   3. Be allowed to make up time lost from work at a time to be scheduled by the department.

The employee must be given the option of making up the time lost from work if the decision was made for the benefit of the employees.
Pat,

I called Dick Simmons Friday and talked to him about the retirement problems that Ms. Huff and Mr. Bryant have complained about. Dick related to me that indeed the retirement system had not put anything in writing, but has indeed changed the way 1/2 time employees are handled by the retirement system. Dick also said that he had talked to Ms. Huff extensively and had told her that it was up to the retirement system to make any changes. It seems that this is not what she wanted to hear at all and was not cooperative. He also told me that he had perhaps been a little remiss in following up with Ms. Huff. With all that Dick is responsible for, I really can not fault him in this area. As we talked, he decided that he will contact the retirement system and get some response in writing for us as well as Ms. Huff. The commission will get a copy of Dick's letter and a copy of the response. I think that it is best that the retirement system and Mr. Collins handle this and not Clemson or the aff commission. This is a sticky wicket and best handled by Dick. Let me know if I can be of any more help.

Mike