MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
DECEMBER 12, 1989

Present: Judy Nicks (Chair), Lynn Belding, Mary Harvey, Bruce Herczog, Verna Howell, Mildred King, Gary Lemmon, Diane Lollis, Mike McLeod, Jana Mize, Benjamin Morton (Alt.), Deborah Padgett, Pat Padgett, Dixie Schmittou, Angie Stringer (for Charlie Butts), Ruth Taylor, Mark Ford (Clemson Weekly), and three visitors.

Absent: Charlie Butts, Linda Cartee, Ann Duncan, Mary Jo McAnally, John McKenzie, Martha Pace, Pete Pepinsky, W. Ray Smith, Bonnie Stevens, Ron Herrin (ex officio) Ray Thompson (ex officio).

CALL TO ORDER: Chair Judy Nicks called the meeting to order at 10:10 a.m. and asked members to introduce themselves.

APPROVAL OF MINUTES: The minutes of the November 14, 1989, meeting were approved.

COMMITTEE REPORTS:

Policy--Verna Howell reported that the committee would not meet in December and deferred comment until New Business and consideration of the proposed resolutions.

Communications--Jana Mize reported that a brochure was in process on how to write members of the legislature. The committee will not meet in December.

Welfare--Pat Padgett noted that the committee had responded to several letters. Welfare Committee will meet on December 15, 8:30 a.m., College of Nursing.

UNIVERSITY COMMITTEE REPORTS:

Traffic/Parking--Bruce Herczog reported that towing will be put out on contract. The maximum fee for towing would be $35.00. An increase in the annual parking permit is not in the works at this time.

Athletic Council--no report. Ann Duncan will replace Herb Stevens.

Accident Review Board--no report.

Strategic Planning--Judi Nicks called member's attention to the information distributed throughout the university by the Strategic Planning Committee. The committee is requesting input from the university community. Ms. Nicks asked commission members to encourage staff to read the document and participate in the formation of this plan. The Strategic Planning Committee will meet in January. A public meeting is expected to be held in late January.

OLD BUSINESS:

Resolution CSA4-11-89 on the endorsement of Governor's Blue Ribbon Compensation Package. The Executive Committee distributed a mail-in ballot (copy attached) to members of the commission. Results were: 19 in favor, 5 abstained. The resolution passed.
Staff Scholarship: Ms. Nicks reported that a letter would be mailed to all university classified staff. Additional information will be distributed in January. Discussion covered perceptions of the program. The criteria for selection are academic merit and financial need.

Pat Padget moved that the chair assign a task force to review the criteria: based on need vs. based on scholarly achievement. The motion was seconded. The motion passed.

Ms. Nicks announced that the Awards luncheon would be on January 12 at the Clemson House

NEW BUSINESS:

Resolution CSA6-12-89, Staff Representation on Search Committees (attached). Verna Howell moved acceptance. The motion passed.

Resolution CSA5-12-89, Update of Shift Differential Payment (attached). Verna Howell moved acceptance. The motion passed.

Resolution CSA7-12-89, Hugo and Hazardous Weather Policy (attached). Verna Howell moved acceptance. The motion passed.

Hazardous Weather Brochure: Comments should be sent to John McKenzie or Jana Mize

Staff Participation in Graduation: Ms. Nicks noted that $45.60 (3 x $15.20) have been budgeted for covering the cost of renting a graduation robe for the Classified Staff Marshall. Bruce Herczogh questioned the possible purchase of robes by the commission.

A question was raised about CCSA resolutions and what happened to them once they reached the President's Council. Ms. Nicks will check on their status.

ANNOUNCEMENTS:

Pat Padgett reported that the Executive Committee had discussed inviting Vice President Larson to a meeting to answer questions. Ms. Padgett will pursue this. Suggested questions should be sent to Judi Nicks.

Jana Mize has moved into a new position--Business Associate, Collection Manager, in Business Affairs.

The general faculty/staff meeting will be held on December 20, 10:00.

Dixie Schmittou announced that she had copies of the SCSEA 1990 legislative program and related information for distribution to those who are interested.

The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Dianne Haselton