

**Clemson University
Clemson, South Carolina**

MINUTES

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
And FINANCE AND FACILITIES COMMITTEE**

Board Teleconference

President's Conference Room – 201 Sikes Hall

Clemson, South Carolina

10:00 AM

Tuesday, March 29, 2005

After notification as required by the Freedom of Information Act, the Chairman called the teleconference meeting to order at 10:05 A.M. with the following members on the call: J. J. Britton, presiding; Bill L. Amick, Lawrence M. Gressette, Jr., Thomas C. Lynch, Louis B. Lynn, Patricia H. McAbee, Leslie G. McCraw, E. Smyth McKissick, III, Thomas B. McTeer, Jr., Robert L. Peeler, William C. Smith, Jr., Joseph D. Swann, Harold D. Kingsmore, W. G. DesChamps, Jr., and Clayton D. Steadman, Interim Executive Secretary

ADMINISTRATION PRESENT: President Barker, Almeda Jacks, Marvin Carmichael, and Steve Copeland

OTHERS PRESENT: Ross Norton, Mike Davis, Pat Crowther, Bob Wells, Janice Kleck and Stephanie Tracey of *the Anderson Independent*

Item 1. Call to Order

Statement: J. J. Britton, Vice Chairman, called the teleconference meeting to order at 10:05 a.m. He welcomed everyone to the call and advised that he would chair the teleconference as Chairman Hendrix was unavailable due to business travels.

Item 2. Introductions

Statement: Vice Chairman Britton called upon Clay Steadman, Interim Executive Secretary, to introduce any guests from the media in attendance and those in the room. Mr. Steadman also called roll of those trustees on the call to ensure the quorum required for the approval of contracts. He explained the necessity of the teleconference was that some of the improvements would need to be completed by the start of the Fall Semester 2005. Therefore, approval was required prior to the next regularly scheduled board meeting on April 21-22, 2005.

Item 3. Finance and Facilities Committee

Statement: Vice Chairman Britton asked Bill Smith, Chairman of the Finance and Facilities Committee to convene the Finance and Facilities Committee. Mr. Smith called the Committee to order and asked their review and approval on the following action items.

Action Items

A. Johnstone Hall “A” Section – Renovations/Life Safety Upgrades

Statement: Chairman Smith called upon Steve Copeland to present the first action item to the committee. Johnstone Hall “A” Section – Renovations/Life Safety Upgrades will include upgrades and renovations to add sprinkler piping and an upgraded fire alarm system to the residence hall. (Attachment 1) Mr. Copeland advised that the low responsive and responsible bidder was Gwinnett Sprinkler Company, Inc. of Grayson, Georgia. Their bid of \$539,000 is within the project budget. The project was originally bid in January 2005 but no bids were received. The project was subsequently readvertised for bid as outlined above. Although Clemson through the bid documents encourages minority participation, the state procurement law required that Clemson award the contract to the lowest responsible bidder. Minority subcontractor participation is encouraged. The administration was advised to continue to solicit minority business participation in the bidding process.

Action: Mr. Copeland asked for the committee’s approval as presented. Mr. Smith called for a motion from the Committee. J. J. Britton made a motion for approval and Patti McAbee seconded the motion. The contract was approved as requested.

B. Calhoun Courts HVAC and Life Safety Upgrades – Phase 1

Statement: Chairman Smith called upon Steve Copeland to review the second action item requiring Committee approval. Calhoun Courts has been identified as needing to have the chilled water lines serving the apartments and the fan coil units within the apartments replaced. Calhoun Courts houses approximately 800 students in four persons, two bedroom apartments. In addition, the project scope has been expanded to include life safety upgrades to add sprinkler piping and fire alarm systems for all apartments. (Attachment 2) The current bid for Phase 1 only was opened on Tuesday, March 8, 2005. Two bids were received. The low and responsive bidder was Zorn Company, Inc. of Seneca, SC. Their bid of \$2,617,777 is \$217,000 in excess of the estimated construction but can be accommodated within the total project budget.

Mr. Copeland answered questions of the trustees regarding solicitation of bids and the process of selection, etc. Again, minority participation in the bidding process should be encouraged and also in the use of subcontractors on the approved construction projects on campus.

Action: There being no additional questions, Chairman Smith asked for a motion of approval by the Finance and Facilities Committee for Zorn Company, Inc. of Seneca, SC in the amount of \$2,617,777 for the Calhoun Courts Chill Water Line Replacement Phase 1. Lawrence Gressette made a motion for approval and J. J. Britton seconded. The contract was approved as requested.

C. Washdown Facility – Site Construction

Statement: Landscape Facilities has requested a facility to bring their use of agricultural chemicals into compliance with acceptable environmental protection standards. This facility will serve to achieve these goals.

Chairman Smith called upon Steve Copeland to present the request to the committee. The project consists of the construction of a 1,895 square foot pre-engineered building, including all associated site work and utility work. (Attachment 3) Five bids were received. The apparent low responsive and responsible bidder is Durham-Greene, Inc. of Easley, South Carolina. Mr. Copeland answered questions of the trustees regarding site of the building and mechanical and engineering processes needed to make the building fully operational as a washdown facility.

Action: There being no additional questions, Chairman Smith asked for a motion of approval from the Finance and Facilities Committee for award to Durham-Greene, Inc. of Easley, South Carolina in the amount of \$269,500.00. Bob Peeler made the motion to approve the contract as presented, J. J. Britton seconded and the contract was approved as requested.

4. Full Board Approval of Construction Contracts

Statement: Chairman Bill Smith, on behalf of the Finance and Facilities Committee, requested that Vice Chairman J. J. Britton bring each of the three action items before the full board for their vote.

Action: Having heard each action item presented and having all questions addressed, the contracts were presented to the full board for approval as presented above. Patti McAbee motioned for board approval, Mr. McTeer seconded the motion, and vote of approval was unanimous. The three construction contracts stood approved as presented and approved earlier by the Finance and Facilities Committee.

5. Other Business

Statement: Vice Chairman Britton thanked President Barker for joining the teleconference and also thanked him for his information briefings to the trustees. President Barker advised that he had met prior to the teleconference with a group of visiting student government officers from the University of Southern California. Our student government officials had visited their campus last week during Clemson's spring break. This week is spring break for USC and thus their student leaders' visit to the Clemson campus at this time.

Item 6. Adjourn

Statement: There being no further business, Bob Peeler made a motion to adjourn and the meeting was concluded at 10:41 A.M.

Respectfully submitted,

Clay Steadman
Interim Executive Secretary to the
Board of Trustees