

MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
MAY 9, 1989

Present: John Clemens (Chairperson), Cary Caines, Linda Cartee, Hank Goodman, Mary Harvey, Gail Jameson, Diane Lollis, Judith McNinch, Judy Nicks, Pat Padgett, Roy Reid, Linda Rice, Dixie Schmittou, Ruth Taylor.

Absent: Charlie Butts, Ann Duncan, Paula Henderson, Verna Howell, Ann Hughes, Mickey Lewis, Peter Pepinsky, Bill Willis, Ron Herrin (ex officio), Ray Thompson (ex officio),

CALL TO ORDER: Chairperson Clemens called the meeting to order at 10:10.

APPROVAL OF MINUTES: The minutes were approved as distributed with the notation that Bonnie Dixon is no longer a Commission member and Peter Pepinsky as alternate replaces Dixon.

OLD BUSINESS:

Mr. Clemens initiated discussion of the election of Commission members in the Business and Finance VP area. Individuals are elected from specific areas in this division to serve on their Employee Relations Council. Appointments to the Commission are made from this body. Concern was expressed that this procedure might not truly reflect election by peers. Concern also was expressed that the Policies and Procedures of the Commission were not being adhered to and that the possibility existed for a vacancy in one area to be filled by an individual from another area of this division. VP Larson is aware of the above concerns and the procedure used by him apparently is working well at this time. However, Commission members felt a change in administration could create problems and the system should be monitored in the future. Pat Padgett will follow up on recent appointments to insure that specific areas are being represented.

Elections: All results are not in. Voting has been heavy in the Ag. area. Results will be in by May 12, winners will be notified the following week and invited to attend the June meeting.

Comparison of State Staff Salaries: In response to the recent publication of comparative faculty salaries, questions have been asked regarding the same information for staff. Mr. Clemens had some information from the State Employees Association. He will check with SEA and other studies to see what information is available.

Policies and Procedures: Judy Nicks presented changes to Policies and Procedures regarding alternates and filling vacancies which had been distributed previously. Pat Padgett moved to approve the changes as presented. There was no discussion. The motion was seconded and passed.

Ms. Nicks then suggested a change in the calendar which would move nominations back to May, elections would be held in June and new members would take office in July. After some discussion, Pat Padgett moved to approve the recommended changes in the calendar. The motion was seconded and passed.

Ms. Nicks then presented a change in Policies and Procedures which would add the position of Executive Assistant to the VP for Administration as an ex officio member of the Commission. After discussion, Pat Padgett moved to add the position of Executive Assistant to the VP for Administration as an ex officio member of the Commission. The motion was seconded. Vote: 4 in favor, 7 against. The motion failed.

Ms. Nicks then presented a suggestion of changing the Policies and Procedures to increase the term of the Chair to two years OR to require the Vice Chair to serve as Chair the following year. After some discussion no motions were presented.

Ms. Nicks announced that the revised calendar and procedures would be ready in June.

Letters: Mr. Clemens announced that no letters had been received.

NEW BUSINESS:

Gail Jameson noted that some form of organization needed to be established to deal with representation of staff at commencement exercises. Information needs to be disseminated to staff early in the semester so that academic apparel can be ordered in sufficient time for graduation. The staff member with the highest degree and longest tenure carries the baton. Mr. Ben Morton will do so May 12. Mr. Ron Chrestman will carry the banner. Any staff members having academic apparel and wishing to participate in the commencement procession may do so.

Pat Padgett commented that she thought the April meeting with Representative McClellan went well and that representation was good.

Mary Harvey inquired about results of the Scholarship effort. No results are in yet. Information is being included in orientation packets for new employees.

Hearing no other business, the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Dianne Haselton
Recorder