

(draft)  
MINUTES  
COMMISSION ON CLASSIFIED STAFF AFFAIRS  
AUGUST 9, 1988

Present: John Clemens (Chairperson), Cary Caines, Linda Cartee, Ann Duncan, Hank Goodman, Mary Harvey, Paula Henderson, Ann Hughes, Gail Jameson, Mickey Lewis, Diane Lollis, Judith McNinch, Judy Nicks, Peter Pepinski (alt), Roy Reid, Linda Rice, Ruth Taylor, Sandy Smith (Alt), Mark Ford (Clemson Weekly).

Absent: Linda Brady, Charlie Butts, Bonnie Dixon, Jackie Green, Verna Howell, Yvonne Miller, Dixie Schmittou, Bill Willis. Ex officio: Ron Herrin, Ray Thompson.

CALL TO ORDER: Chairperson Clemens called the meeting to order at 10:15.

APPROVAL OF MINUTES: The minutes were approved as distributed.

OLD BUSINESS

- a. Followup on Letters--No letters received.
- b. Discussion of needs: Input had been requested on a merit increase, longevity, and cost of living. Each Commission member presented responses obtained from their constituents which included concerns about the EPMS system and an equitable merit system. The Chair proposed that the Executive Committee would wait for several weeks before proceeding so that more responses could be received. The Executive Committee would propose a package of resolutions at the next meeting for discussion and modification. A copy would be sent to Commission members for their information along with the draft minutes of this meeting. This package ultimately would be presented to the governor, State Employees Association, other peer institutions, teacher's associations, etc.

NEW BUSINESS

The Chair announced that Yvonne Miller's position had been reclassified making her ineligible to serve on the Commission. Anne Duncan, an alternate member from Extension Administration will complete the remainder of the term which expires in 1991.

The following committee assignments were made:

Policy Committee:	Nicks Goodman Taylor Howell
Welfare Committee:	McNinch Harvey Schmittou Hughes

Communications Committee:	Green	
	Jameson	
	Dixon	
	Henderson	
Ad Hoc	Howell	Clemens
	Willis	Lewis
	Hughes	
	Padgett	
	Gentry	
	Pepinsky	

The Chair reported the Policy Committee was in receipt of a letter from the College of Commerce/Industry regarding compensation for education improvement. The Policy Committee will look further into this and report back to the Commission.

UNIVERSITY COMMITTEE REPORTS--No reports.

#### ANNOUNCEMENTS

Chairperson Clemens reported that the previous Chair had presented a budget request to the President's Council for monetary support of the Commission. That request included 25% of the Chair's salary and \$900 in operating funds. Although the Cabinet did not approve salary support, they did approve \$3000 in operating funds.

After some discussion, consensus was reached that future meetings would be held in 113 Lehotsky Hall, beginning at 10:00 AM. The Chair requested input from any member having a suggestion for a speaker on a topic of interest to the Commission.

Ruth Taylor (Library) noted two specific concerns of the Cooper Library staff group: student ticket distribution on the grounds of Cooper Library and handicap access.

Judith McNinch reported on the State Employees Association program for 1988/89.

The Chair noted that a "suggestion box" idea of awards for unused sick leave had been forward to the Personnel Department. Discussion ensued about the present sick-leave policy. Mr. Clemens will investigate the possibility of the Commission dealing with this concern.

Chairman Clemens requested that members get their survey information in as soon as possible. This brought about a discussion of using a standard questionnaire so that the response information would be uniform. The Executive Committee will formulate a survey.

Hearing no further business, the meeting was adjourned at 11:40 AM.

Respectfully submitted,

Dianne Haselton  
Recorder