MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
May 11, 1988

Present:  Pat Padgett (Chairperson), Ray Thompson, Gail Jameson, Judith McNinch, Judy Nicks, Dixie Schmittou, Mary Harvey, Hank Goodman, John Clemens

Absent:  Ron Herrin, Mark Ford, Bill Willis, Mickey Lewis, Linda Rice

Visitors:  Winkie Styles (for Mickey Lewis), Ruth Taylor (Library), Dick Simmons (Personnel)

The Chairperson called the meeting to order and welcomed the visitors to our meeting.

Retirement
Dick Simmons gave a synopsis of retirement seminars. He also distributed copies of agenda from last seminar held. He stated that some employees are required to take leave in order to attend, and this might be a project Commission could work on — to have rule that any employee could attend retirement seminar without taking leave.

Simmons said that each seminar is open to other agencies and that accommodations are open to 25 - 40 people. Notification of seminars are published in the newsletter and quarterly retirement notices. There is no fee and spouses may attend. He stressed that these seminars are not only for those planning retirement right away but for every employee.

Minutes
The Chairperson asked for changes or corrections to the minutes of the April meeting. Minutes were approved as distributed.

Centennial Speaker
Glen Jacobits had been suggested, and his fee is $1500. He is also coming to the campus in another capacity. Morgan Roth is still a possibility, and he is interested. The search will continue for information on a suitable speaker.

Election
The Chairperson read results of election from each college.

Meeting Place
Since the number of Commission members have grown, a possible new meeting place will be needed. Several options were discussed, and a decision will be reached later.

New Business
Training:  Ray Thompson stated that he would like to request that the Commission serve as a consultant on future trainings — he would like
to prepare a tentative calendar and have an Ad Hoc Committee to work with him on training programs. The Ad Hoc Committee members (volunteers) are John Clemens, Dixie Schmittou, and Judith McNinch.

Recognition Luncheon: Thompson enlisted the help of volunteers to assist with the planning of the luncheon. Mary Harvey and Dixie Schmittou volunteered. Plaques for alumni members were discussed — it would be expensive but perhaps not impossible.

Commission History: It would be wise to keep a running history of the Commission — perhaps interview those members who have already served. The importance of the Commission is increasing and will continue to grow in years to come.

Pay Plan: The Chairperson discussed the two pay plans before the legislators at this time. After much discussion, it was moved that the Commission endorse the bill that includes the merit increase as opposed to the other version. The Commission endorses the performance-based merit plan as opposed to the pay raise to all employees combined with a bonus for all.

The Chairperson urged the Commission to discuss in October and November suggestions for the 89-90 pay plan. This information must be passed on as soon as possible, long before the decision is in the legislature.

Standing Committees

There were no new committee reports at this time.

Athletic Council

It was recommended that chairman of Policy Committee remain on Council.

Parking & Traffic Committee

Mickey Lewis has already been appointed to this committee.

Chair's Report and New Guidelines

These materials will be mailed to members prior to the June meeting.

Nominations for Commission officers will be made at the June meeting. With no further business, the meeting adjourned.

Respectfully submitted,

Judith McNinch
Parliamentarian