

MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
FEBRUARY 12, 1988

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Present: Pat Padgett, Mark Ford, Judith McNinch,
Gail Jameson, Mary Harvey, Hank Goodman,
Dixie Schmittou, John Clemens, Judy Nicks,
Mickey Lewis, Mary Ann Eddy (recorder).

Absent: Ron Herrin, Gary McCombs, Ray Thompson,
Bill Willis.

Visitor: Dr. J. V. Reel (Vice Provost Undergraduate
Studies), Ruth Taylor (Library), Tom Kasperek
(College of Engineering/Alumni Council), Doug
Mason (Admissions), Susan Perry (Personnel).

The Chairperson called the meeting to order and asked for changes or corrections to the minutes of the January meeting. The minutes were approved as presented.

Dr. Reel overviewed Clemson University's upcoming centennial celebration and distributed a Guide for University Administration which highlights an introduction for university administration, and a calendar depicting centennial events for spring, 1988.

A draft for review concerning the Fair Labor Standards Act was distributed and approved as amended. Discussion regarding the 02/09/88 letter from the SC State Control Board regarding the hazardous weather policy culminated with the decision to return to committee for further formulation.

The Chairperson announced that the Commission has been allotted a small sum to cover speaker costs during the University centennial events. Upon discussion, it was determined that the Executive committee together with Ray Thompson will continue research this issue.

The Personnel Division is again planning an end-of-year luncheon for those members of the Commission who will be rotating off at the end of this fiscal year. Details will be determined later.

Discussion of a university-wide smoking policy memorandum was referred to the Executive Committee for response.

The Chairperson's letter to President Lennon regarding the Wellness Program and Annual Leave was accepted by Commission with amendments in paragraph #2.

The Chairperson's memorandum to the President's Cabinet concerning the reclassification process was accepted as presented.

The Chairperson's memorandum to the President's Cabinet regarding the EPMS process was approved as presented following general discussion initiated by a report from Gary McCombs regarding merit pay.

There were no reports from the University Committees.

Standing Committee reports included a handout from the

Welfare Committee regarding the South Carolina State Employees Association legislative program in relation the recommendation of the Budget and Control Board for a percent and dollar increase July 1, 1988, and funds for a 3% step raise on employee anniversary dates.

There being no further business, the meeting was adjourned.