

**MINUTES**  
**COMMISSION ON CLASSIFIED STAFF AFFAIRS**  
**November 10, 1987**

**Present:** Pat Padgett, Mickey Lewis, Judith McNinch, Mary Harvey, Dixie Schmittou, Ron Herrin, John Clemens, Hank Goodman, Gail Jameson, Mark Ford

**Absent:** Ray Thompson

**Visitors:** Anne Hughes (Employees Relations Board, Business and Finance); Betty Cook (Vice Chairperson, Clemson University Libraries' Classified Staff Council)

The chairperson called the meeting to order and asked for changes or corrections to the minutes of the October meeting. The minutes were approved as amended: under "Visitors" add "Ruth Taylor, Clemson University Libraries' Classified Staff Council Chairperson"; paragraph 1: change "Library" to "Libraries".

Material is on file in news services division for the question/answer column of the "Clemson Weekly". No new information was forwarded to the news director at this meeting.

The chairperson reported that new Commission members had not been appointed as of this date. Recommendations have been forwarded to the President's Office.

Mr. Clemens discussed two recommendations from his ad hoc committee for the Commission's Procedural Guidelines. Results are as follows:

- 1.A: Motion and second to approve as written; so moved.
- 1.B: Motion and second to approve as amended (length of term, succession and reelection defined); so moved.
- 1.C: Motion and second to approve as written; so moved.
- 2.: Motion to adopt 2.A and 2.B as written denied.
- 2.A: Motion and second to approve as written; so moved.
- 2.B: Motion and second to approve as amended (include subcommittee chairpersons and ex-officio members); so moved.

The above recommendations with amendments will be incorporated into the guidelines with a draft for review at

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the December meeting.

Mr. Ford discussed the "Clemson Weekly" and asked for input from Commission members. Topics discussed included the 'Forum', inclusion of the 'Calendar of Events' with the "Clemson Weekly", include a one to-two line description on page 1 depicting topics located on inside pages. The Communications Committee will pursue the suggestion that the Commission formulate its own publication as a means of furthering communication efforts with staff. Mr. Ford agreed to do an article on the merit review program which will become effective January 1, 1988.

Committees:

Athletic Council: Mr. Clemens discussed the academic learning center proposed by the Athletic Department and 'spirit blitz' planned for the upcoming football weekend. He further will include the agenda for Council meetings with the Commission minutes distribution.

Blue Light Alarm Systems Committee: No report.

Traffic and Parking Committee: Ms. Eddy discussed the committee's recent proposals on campus motor cycle parking, timed parking spaces located at the Clemson House, service vehicle parking at the Clemson House, and the proposed study to consider the effectiveness of restriping sections of parking lots to accommodate small cars only. Further, input was requested from Commission members concerning viable, staff traffic/parking concerns on campus which will be forwarded to the Committee for review.

Ms. Padgett announced that staff have been invited to participate in commencement ceremonies, and the Commission has been charged to select a marshall (to be selected from those staff members with a Master's degree or higher together with years of seniority).

There being no further business, the meeting was adjourned.

NOTE: THE DECEMBER MEETING WILL BE DECEMBER 1, 10:00 a.m.,  
407 NURSING BUILDING.