

Clemson University
Clemson, South Carolina

MINUTES
**MEETING OF THE
CLEMSON UNIVERSITY BOARD OF TRUSTEES**

Executive Board Room
Madren Center
Clemson, South Carolina
July 17, 2009
10:30 a.m.

Call to Order

After notification as required by the Freedom of Information Act, Trustee Hendrix, Chairman, called the meeting to order at 10:37 a.m. with the following present:

Trustees: Bill Hendrix, *Chairman, presiding*; Bill Amick, J. J. Britton, Louis Lynn (via telephone), Patti McAbee, Nicky McCarter, Les McCraw, Smyth McKissick, Tom McTeer, Bob Peeler, Bill Smith, Joe Swann, and David Wilkins

Trustees Emeriti: Fletcher Derrick, Doug Kingsmore, and Allen Wood

Administrative Council: James F. Barker, *President*; Dr. Doris R. Helms, *Vice President for Academic Affairs and Provost*; Dr. John Kelly, *Vice President for Public Service and Agriculture*; Dr. Chris Przirembel, *Vice President for Research & Economic Development*; Clayton D. Steadman, *General Counsel*; Brett Dalton, *Chief Financial Officer*; Angie Leidinger, *Executive Secretary to the Board of Trustees and Director of Governmental Affairs*; Jim Bottum, *Vice Provost for Computing & Information Technology and CIO*; Dr. Debra B. Jackson, *Assistant to the President and Associate Provost for Academic Affairs*; Dr. Gail DiSabatino, *Vice President for Student Affairs*; Neill Cameron, Jr., *Vice President for Advancement*; Dr. Terry Don Phillips, *Director of Athletics*; Marvin G. Carmichael, *Assistant to the President and Chief of Staff*; Catherine T. Sams, *Chief Public Affairs Officer and Assistant to the President*; and Leon Wiles, *Chief Diversity Officer*

Guests: Jim London, *Associate Dean, College of AAH*; Greg Hawkins, *Assessment*; David Knox, *Assessment*; Jack Carter, *Board of Visitors*; Cathy Tillett, *Director, Internal Audit*; Kathy Riley, *Internal Audit*; Doug Henry, *CCIT*; Boyd Parr, *PSA*; Steve Meadows, *PSA*; Tim Drake, *Staff Senate President*; Abby Daniel, *Undergraduate Student Body President*; Windsor Sherrill, *Faculty Representative to the Board of Trustees*; William Bowerman, *Faculty Senate President*; Gerren McHam, *Undergraduate Student Gov't*; Tammy Vaught, *Graduate Student Body President*; Jennifer Grimland, *Graduate Student Gov't*; Doug Hallenbeck, *University Housing*; Eli Ker, *VPSA Intern*; Charles Tegen, *Comptroller*; Steve Copeland, *Chief Business Officer*; Bryan Simmons, *Graphic Communications*; Esin Gulari, *Dean, College of E&S*; Larry Allen, *Dean, College of HEHD*; Claude Lilly, *Dean, College of BBS*; Harrison Trammell, *CUF President*; Debbie Dalhouse, *PSA*; Robin Denny, *News Services*; George Askew, *PSA*; Stephanie Griffin, *Governmental Affairs*; Melissa Welborn, *Institutional Research*; Sally Gillespie, *Office of the Board of Trustees*; and Jeannette Braine-Sperry, *Office of the Board of Trustees*

Media: Anna Simon, *Greenville News*

Approval of Minutes

Trustee Hendrix said if there were no corrections or additions to the minutes of the April 17, 2009 and June 18, 2009 meetings, they would be approved as submitted. The minutes were approved as submitted.

Report from the Executive Secretary to the Board – Angie Leiding

Angie Leiding recognized Jack Carter who provided an update on the Board of Visitors. Mr. Carter reported on the Board of Visitors' activities over the past year. The Board of Visitors had an informative trip to the University of Virginia last year and is planning a trip to the University of Maryland this fall.

Compensation Committee Report – Joe Swann

Trustee Swann reported the Committee discussed an on-campus compensation advisory committee. The Committee heard proposals regarding two promotions and voted to approve the proposed compensation.

Agriculture and Natural Resources Committee – Bob Peeler

Trustee Peeler reported the Committee was briefed on land sales to the City of Clemson.

Educational Policy Committee Report – Bill Smith

Action Items:

New Certificate – Provost Helms presented the proposed certificate in Capital Project Management. It is a nine hour certificate with three courses and is a joint certificate that uses resources in the disciplines of civil engineering, industrial engineering, and business. It will be an online asynchronous degree offered to people actively engaged in business and industry who would like additional skills in capital project management.

Trustee Smith recommended approval on behalf of the Committee. The new certificate in Capital Project Management was approved unanimously.

Name Change – Provost Helms presented a proposed name change resulting from the merger of the Department of Finance and the School of Accountancy. The new name will be the School of Accountancy and Finance.

Trustee Smith said the Committee recommended approval of the name change. The name change was approved unanimously.

Program Termination – Provost Helms presented the proposed termination of the MS and PhD in Polymer and Fiber Science. The Materials Science and Engineering degree (MS and PhD) currently has three specializations: metals and ceramics, polymer science, and polymer and fiber science. A need no longer exists for a separate degree in polymer and fiber science. Students beginning in August 2009 will be the last group accepted into this program.

Trustee Smith recommended program termination on behalf of the Committee. The termination of the MS and PhD in Polymer and Fiber Science was approved unanimously.

Policy Revision – Faculty Representative to the Board of Trustees – Bill Bowerman presented the proposed change to the criteria for selection of the Faculty Representative to the Board of Trustees. The change provides that the Faculty Representative will step down if he or she receives an administrative appointment.

The proposed policy revision to the Faculty Senate Manual was approved unanimously.

Faculty Senate Policy Revision – Information Only – Dr. Bowerman presented for information a change that requires departmental and collegiate bylaws to adhere to the minimum standards in the Faculty Manual.

Information Items:

Faculty Senate Report – Dr. Bowerman noted the Faculty Senate’s theme for the year is shared governance and shared responsibility. The Faculty Senate survey has identified areas to work with administration, staff governing boards, and students, to set up multi-disciplinary teams to solve problems. Dr. Bowerman commended the Board for the emphasis it places on planning for the future of Clemson.

Faculty Representative Report – Windsor Sherrill reported on what faculty with nine-month appointments do during the summer. They work with students, teach, travel with students groups, travel to conferences, and prepare research proposals.

Admissions Update – Provost Helms reported many students had been through orientation with no decline in the number of students interested in Clemson. They are expecting a banner year. The Bridge Program has 450 students this year, with another 100 on the waiting list. Trustee Swann would like to see the statistics of South Carolina students accepted over time. Trustee Hendrix said he believes Clemson will enroll more in-state students this year than ever before. Provost Helms said that is correct if Bridge students are included.

Finance and Facilities Committee Report – Bill Amick

Action Items:

Approval of Housing & Meal Plan Fee Schedules – Gail DiSabatino presented the proposed housing and meal plan fee schedules. She said they examined operational costs and made substantial cuts to operating budgets to keep costs down. The proposed increase is 5.7%. This translates to an average increase of \$191 a semester.

The Committee recommended approval. The housing and meal plan fee schedules were approved unanimously.

Capital Projects Final Approvals – Brett Dalton

- Lee Hall – Brett Dalton presented the final approval for the renovation of Lee Hall, which has a projected cost of \$31,600,000. The plan combines new construction with renovation. The building will continue to be occupied. Student enrollment in Lee Hall programs has more than doubled while the building has remained the same.

Trustee McCraw asked why the addition only adds twenty-five percent additional space to the building when program size has doubled. Jim London reported that although programs have been added, there are also more students at off-campus locations than in 1972 when the building opened.

The Committee recommended approval of the Lee Hall Annex. The Lee Hall Annex was approved unanimously.

- Golf Team Facility – Mr. Dalton presented information on the final approval needed for the golf team facility. The total cost is \$2.6 million, and the source is the Tiger Golf Foundation. The proposed facility will be funded entirely through private gifts.

The Committee recommended approval of the Golf Team Facility. It was approved unanimously.

- Approval of Land Sale to City of Clemson – Mr. Dalton presented information on the sale of land that will benefit the City of Clemson's wastewater treatment facility and Clemson University. The sale of the requested 7.75 acres will help the University generate additional capacity in wastewater treatment.

The Committee recommended approval of the land sale. It was approved unanimously.

- Approval of University Budget/Review of Budget – Mr. Dalton presented the University budget for final approval. State appropriations have decreased tremendously, accounting for 16 percent of the University's budget. He noted that state support was around forty percent of the overall budget ten years ago. Expenditures in unrestricted operating areas are being reduced by \$28 million, but Clemson is investing more in instruction next year than last year. Support costs are projected to decrease thirty percent this year. This area took the bulk of budget cuts. This area was 8% of the budget last year and now it is 5.9%.

Trustee McKissick said the fund balance resources would not be available for use now in lean times without the conservative budgeting in good years. Trustee Hendrix said the development of the fund balance was sound financial practice. Trustee Britton said the decrease in institutional support from the state speaks to its priorities. Trustee Hendrix said it is remarkable that the administration has preserved the quality of education at Clemson and has reallocated resources in a way that spends appropriately.

Mr. Dalton noted that Clemson University contacted a key bond rating organization and requested that it look at the bond rating and financial operations. Moody's affirmed Clemson's existing bond ratings and had positive comments about management's response in the face of budget cuts.

The Committee recommended approval of the University's budget. It was approved unanimously.

Information Items:

Permanent Improvement Project Update – Trustee Amick noted information had been provided on permanent improvement projects.

Staff Senate Report – Tim Drake thanked the Board for saving staff positions when dealing with budget cuts. Greg Hawkins presented a summary of the staff survey. Key points are that staff members are appreciative of the opportunity to provide feedback, but they have little faith that their comments will produce action. Dr. Hawkins said there are clear indications from leadership at the top level down to supervisors that the contributions and commitment of staff is recognized. Opinions given in the survey will matter and feedback will be considered and used to make meaningful changes. The survey and comments are also available on the Office of Assessment website.

Institutional Advancement Committee Report – Les McCraw

Trustee McCraw reported that the Visitor's Center continues to have tremendous interest. Although the total number of visitors is down, the critical element of prospective students was up from last year. He noted that Hopewell is now protected with a state of the art fire and security alarm system.

Information Items:

Statewide Poll – Cathy Sams presented the statewide opinion poll. Clemson is still considered the number one institution within the state, and the primary reason is the quality of faculty.

Foundation Report – Harrison Trammell provided an update on the Clemson University Foundation. The total fund is \$288 million, up almost \$45 million from the last Board meeting. When the fiscal year closes, he expects the numbers to be similar. For the three month period ending in May, there were positive returns of 20%. The combined year-to-date returns for both portfolios was 22%.

Alumni, Development, Donor Services, and Annual Fund – Neill Cameron presented the fundraising and alumni participation report. The Development Office reports the third highest fundraising year in Clemson's history, down 5.8% from last year. Alumni participation was at 28.5% last year, and it will be over 28% this year. With the help of the Board, they have recommended a new product, an unrestricted cash gift to the University to be used to address specific immediate needs. In a five month period, they have had thirty-seven friends of Clemson donate \$469,000 in cash, which was 188% over their goal. The money is moving immediately into the budget for the use of the University management.

Trustee McCraw asked Mr. Cameron to discuss the dramatic change in planned giving. This year's amount was \$16 million, which was double the amount they had last year. When people said no to donating cash, the staff asked them to include Clemson in their will and many said yes. They also trained college-level development officers in planned giving, which resulted in double the numbers from last year. Other Atlantic Coast Conference universities were down in fundraising between ten and twenty percent. Clemson was down 5.8%.

Research and Economic Development Committee Report – Smyth McKissick

Trustee McKissick reported on information items presented to the Committee. They received a status report on the American Recovery and Reinvestment Act, specifically on Clemson's effort to get involved with research funds associated with the act. The Committee received preliminary information on research awards, and Clemson researchers are up 20% in the number of proposals submitted. Chris Przirembel said that, to date, the number is \$136 million. He estimates that Clemson will end the fiscal year at about \$140 million in sponsored programs. \$78 million is from the federal government, which is up from last year.

Student Affairs Committee Report – Patti McAbee

Trustee McAbee said the Committee received a report regarding the parking and transit study. A report will be ready in April 2010. The Committee discussed housing and meal rate increases. Of the approved increases, ninety percent goes to fund deferred maintenance cost. This is significant because it covers wear and tear on facilities. Trustee Amick suggested the administration conduct an analysis comparing on-campus housing and meals to off-campus housing and meals so the Board can understand what Clemson offers a student on-campus versus something similar off-campus.

Trustee McAbee reported on the progress Student Affairs made toward its goals.

Trustees McKissick, McCraw and Britton provided positive comments on Clemson's orientation program for new students.

Trustee Swann suggested a goal be added to Student Affairs to teach students about personal finances and fiscal responsibility.

Information Items:

Undergraduate Student Government Report – Abby Daniel thanked the Board and administration for the investment in housing with the fee increase and the increased support for students through the funding that re-established student worker positions that were originally lost for this budget cycle.

Graduate Student Government Report – Tammy Vaught provided an overview of various initiatives.

Executive and Audit Committee Report – Bill Hendrix

Cathy Tillett presented an audit report prepared at the request of President Barker on the process and numbers reported to US News and World Report. Internal Audit used source documents from US News to select which items would be reviewed. Her office re-calculated twelve items that drive actual rankings. They worked with Institutional Research, Research, Admissions, CCIT, Financial Aid, and the Alumni Office. They found minimal variances in statistics submitted to US News and World Report.

Trustee McKissick said no one was surprised by the positive audit report, and the Board appreciates the integrity the report represents.

President's Report

President Barker spoke on the Clemson Stimulus Program. It targets students near the end of their academic careers. The goal is to help students who are at risk of dropping out for financial reasons, and it allows them to graduate on time. The program has been entirely funded by private gifts. \$460,000 has been contributed to this effort. The end result was \$380,000 in the President's Fund, half of which was used for jobs on campus and half for scholarships. A total of 175 jobs were created, which will allow Clemson to receive federal matching funding through the federal work study program. The other half will be used for grants and scholarships for students who may not be able to return to Clemson otherwise.

President Barker asked everyone to think about Clemson University in the year 2020. He highlighted aspects of the President's Report Card, stressing that quality has become a part of the culture at Clemson.

Other Business

Resolution for Lucas Glover – Trustee Hendrix asked for a motion for the Board to present a resolution congratulating Lucas Glover for the honor and prestige he brought to Clemson University by winning the US Open.

Trustee Britton moved to honor Lucas Glover with a resolution from the Board. Trustee Smith seconded the motion. The motion was approved unanimously.

Election of the Chairman – Trustee Hendrix said it was the Board's duty to elect a Chairman at the summer meeting in odd number years. Trustee Smith, Chairman of the Nominating Committee, reported that the Committee nominated Trustee Wilkins. Trustee Hendrix asked for nominations from the floor.

There being none, Trustee Britton moved to elect Trustee Wilkins Chairman of the Board. Trustee McAbee seconded the motion. The motion passed unanimously.

Trustee Emeritus Wood spoke about Trustee Hendrix and his time as Chairman. Under his leadership, Clemson has moved from 35th in 2003 to 22nd in the US News rankings among national public universities. He supported private fundraising efforts, with Clemson raising \$43 million this year as compared to \$32 million in 2003. The Board thanked Trustee Hendrix for his leadership, and Ms. Leidinger presented him with a gift on behalf of the Board.

Executive Session

Trustee Hendrix said it was necessary to go into executive session to discuss personnel, contractual, economic development and/or legal matters. There will be no votes taken and no action taken. The Board will not reconvene in public session. Trustee McCarter moved to go into executive session. Trustee Britton seconded the motion. The Board went into executive session at 1:25 p.m. and did not reconvene in public session.

Adjourn

There being no further business, Trustee Hendrix adjourned the meeting at 2:40 p.m.

Respectfully submitted,



Angie Leidinger
Executive Secretary to the Board of Trustees



Approved

10/19/09

Date