MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
May 12, 1987

Present: Pat Padgett, Tom Kasperek, Pat Seitz, Judith McNinch, Deborah Slice, Hank Goodman, Paul Gable, Gail Jameson, Mary Ann Eddy, Martin Fowler, Gary McCombs, Ray Thompson, Mickey Lewis.

Absent: Ron Herrin

The May 12th meeting was called to order by Pat Padgett at 1:20 p.m.

Minutes of the April 14th meeting were approved as presented.

Old Business

Question/Answer Column
(a) Communications Committee: None. Ray Thompson is reviewing an item regarding harassment tabled at the March 10th meeting.
(b) Welfare Committee: None. Ray Thompson and Ron Herrin are reviewing questions prepared earlier by this committee.
(c) Policy Committee: Item regarding the new system of reclassifying employee positions for the next fiscal year was approved for submission as amended.

Pat Padgett asked each committee chair to prepare three questions/answers for the June meeting.

One of the articles regarding reduced tuition rates previously approved for publication cannot be used at this time since there is a discrepancy with the information contained in the response. Pat Padgett agreed to contact Cathy Sams for verification of this topic.

Follow-up on Letters
(a) Communications Committee: None.
(b) Welfare Committee: Letter regarding pay increases with professional development was approved as amended.
(c) Policy Committee: None.

End-of-Year Luncheon
The luncheon is tentatively scheduled for June 2nd, 12:00 noon, Blue Room, Clemson House. All new and current Commission members will be invited.

New Business

Larry Ellis Letter
Discussion regarding sending a letter to Larry Ellis requesting information about the South Carolina State Employees' Association culminated with Paul Gable making a motion to write a letter to President Lennon asking for direction in having a SCSEA representative come to campus and present information to the Commission. The motion was seconded and approved. Pat Padgett will prepare and forward the letter to the President.
Nominees for Traffic and Parking Committee
Mary Ann Eddy was elected the Commission's representative on the Traffic and Parking Committee.

Review of Nominees for New Commission Members
New appointments will be made directly to the individuals by the President. New members will be present at the June Commission meeting.

Draft of EPMS Letter
Pat Padgett presented a draft to the President's Cabinet regarding a program to orient supervisors to the Employee Performance Management System. The Commission voted to accept the draft as amended; Pat will forward final to the Cabinet.

Chairman's Annual Report
Pat Padgett will prepare an annual report for the 1986-87 year. This will be presented to the President's Cabinet with copies to Commission members.

Ex-Officio Recorder
Mary Ann Eddy will serve as recorder to the Commission.

Other
A motion was made and seconded that a letter be prepared to Steve Copeland requesting that Edgar's remain open during student/faculty breaks, if economically feasible. Gary McCombs is to prepare the draft for Commission review.

Reports
(a) Communications Committee: None
(b) Executive Committee: None
(c) Policy Committee: None
(d) Welfare Committee: None

University Committee Reports
(a) Child Care Committee: Pat Padgett reported that the recent survey had shown approximately 75% return indicating overwhelming support for the Center; the most important issues were the sick bay and the after-school program. Pat will prepare a summary for the Commission's review.
(b) Telecommunications Committee: Pat Padgett will attend a meeting scheduled May 13th at which time a survey will be reviewed and distributed to users to assess communications needs.
(c) Blue Light Alarm System Committee: Hank Goodman reported that the Committee is currently studying applications to continue their study on this proposed security system.
(d) Joint City/University Advisory Committee: Pat Padgett will attend a working dinner in June; summary report will review the year's coordination of activities.
(e) Facilities Planning Committee: Discussions have centered around various topics, i.e., parking, changing street names, Johnstone Hall renovation, Strom Thurmond Institute, and permanent improvement projects.

Announcements: None

Adjournment: The meeting was adjourned at 3:00 p.m.
After researching and studying the feasibility of a "BLUE LIGHT SAFE WALKING TRAIL", our committee makes the following proposal.

1. That this would be a reasonable project for Clemson University to adopt if:

a. it is based on an "assistance" principal rather than just "emergencies".

b. the RAMTECH pushbutton pedestal system (with additions of a 5 minute open-line per call and a descriptive decal advising method of operation) is used. (see attached cost sheet and brochure)

c. an informative educational program is created and implemented prior to phone installations to encourage use and deter vandalism.

d. supplemental funding is sought through means other than University funds, ie. the Development Office, the Parking and Traffic Office, Federal and/or State grants, Highway monies.

Even without supplemental funding, this project is affordable and would provide a high degree of "peace of mind" for our University community and University visitors. Randal Davis is currently working on a proposal that would reduce the current estimated cost by twenty thousand dollars. The Police Department has been advised that they can appeal their grant cancellation, if done within the next few weeks, and receive the money to pay for the educational program and a computer to be used to compile statistics. The Police Department's grant or another type grant could be used next year to obtain new money to fully implement part or all of this project.

The Committee will be available at your convenience for discussion and/or a formal presentation.
Can't Find the Right Phone?

Someone Did

Small gray boxes sporting the University seal have been popping up outside the front doors to most dorms and several office buildings over the past few months. The boxes are actually telephones, new kinds of telephones that have some important advantages in terms of both convenience and security over the old centrex phones they are replacing.

First, they work. The old telephones were frequent victims of whatever madness drives otherwise sane individuals to wrench dials and receivers from complicated, unguarded gadgetry. The new phones have no moveable parts to fascinate crazed users during periods of full moons. The ear and mouth pieces are built into the phones, and they have push buttons, rather than dials — minimizing, with luck, the urge to purge.

The heavy duty cases that house them are made of lexan, which holds up to the weather well, and the phones' insides are treated to resist snow and rain.

In addition to letting users dial office and dorm phones on campus, the new phones offer an emergency link to security. Each has a red button that, when pushed, not only puts the call directly through to security, but also sends a signal identifying the caller's location. That way, if the caller were attacked before he or she could talk to security, the police would still know the location and could respond immediately.

PRICE $695.00
Quantity discounts available

FOR MORE INFORMATION CALL OR WRITE
BLUE LIGHT EMERGENCY TELEPHONE SYSTEM
Projected Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Handset Telephones</th>
<th>Push Button Telephones</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Telephones @ $247.00 or $585.00</td>
<td>$7,410.00</td>
<td>$17,550.00</td>
</tr>
<tr>
<td>30 Enclosures &amp; Pedestals @ $651.95</td>
<td>19,558.50</td>
<td>19,558.50</td>
</tr>
<tr>
<td>26 Phone Installations @ $70.00</td>
<td>1,820.00</td>
<td>1,820.00</td>
</tr>
<tr>
<td>26 Pedestal Installations @ $250.00</td>
<td>6,500.00</td>
<td>6,500.00</td>
</tr>
<tr>
<td>26 Telephone Line Installations @ $111.50</td>
<td>2,899.00</td>
<td>2,899.00</td>
</tr>
<tr>
<td>Install Power, Conduits, etc.</td>
<td>32,600.00</td>
<td>32,600.00</td>
</tr>
<tr>
<td>Total</td>
<td>$70,787.50</td>
<td>$80,927.50</td>
</tr>
</tbody>
</table>

Note: We may be able to decrease the amount quoted above for power and conduit installation to $12,000.00, which would reduce the totals for the project to... $50,187.50 $60,327.50

May 28, 1987