

Clemson University
Clemson, South Carolina

MINUTES
MEETING OF THE
CLEMSON UNIVERSITY BOARD OF TRUSTEES

Lake House
Sandhill Research and Education Center
Columbia, South Carolina
February 11, 2010
12:45 p.m.

Call to Order

After notification as required by the Freedom of Information Act, Trustee Wilkins, Chairman, called the meeting to order at 1:17 p.m. with the following present:

Trustees: David Wilkins, *Chairman, presiding*; Bill Amick, J. J. Britton, Bill Hendrix, Louis Lynn, Patti McAbee, Nicky McCarter, Les McCraw, Smyth McKissick, Tom McTeer, Bob Peeler, Bill Smith, and Joe Swann

Trustees Emeriti: Allen Wood

Administrative Council: James F. Barker, *President*; Dr. Doris R. Helms, *Vice President for Academic Affairs and Provost*; Dr. John Kelly, *Vice President for Public Service and Agriculture*; Dr. Chris Prziembel, *Vice President for Research & Economic Development*; Clayton D. Steadman, *General Counsel*; Brett Dalton, *Chief Financial Officer*; Angie Leidinger, *Executive Secretary to the Board of Trustees and Director of Governmental Affairs*; Jim Bottum, *Vice Provost for Computing & Information Technology and CIO*; Dr. Debra B. Jackson, *Assistant to the President and Associate Provost for Academic Affairs*; Dr. Gail DiSabatino, *Vice President for Student Affairs*; Neill Cameron, Jr., *Vice President for Advancement*; Dr. Terry Don Phillips, *Director of Athletics*; Marvin G. Carmichael, *Assistant to the President and Chief of Staff*; Catherine T. Sams, *Chief Public Affairs Officer and Assistant to the President*; and Leon Wiles, *Chief Diversity Officer*

Guests: Harrison Trammell, *CUF President*; Steve Meadows, *AFLS*; Robin Denny, *Director of News Services*; Bill Bowerman, *Faculty Senate President*; Windsor Sherrill, *Faculty Representative to the Board of Trustees*; Tim Drake, *Staff Senate President*; Bryan Simmons, *Graphic Communications*; Abby Daniel, *Undergraduate Student Body President*; Tammy Vaught, *Graduate Student Body President*; Katy Bayless, *Governmental Affairs*; Stephanie Griffin, *Governmental Affairs*; Doug Henry, *CCIT*; Jeannette Braine-Sperry, *Office of the Board of Trustees* and Sally Gillespie, *Office of the Board of Trustees*

Media: None

Chairman Wilkins thanked Trustee McCraw on behalf of the Board for his service. Trustee McCraw expressed his gratitude for the privilege of serving on the Board.

Approval of Minutes – October 16, 2009 and November 13, 2009

Trustee Smith moved to approve the minutes of the October 16, 2009 and November 13, 2009 meetings. Trustee Peeler seconded the motion. The minutes were approved unanimously.

Report from the Executive Secretary to the Board – Angie Leidinger

2010 Fall Quarterly Meeting Date – Angie Leidinger announced the Fall Quarterly Meeting will be held October 14 – 15, 2010 in Clemson.

Federal Relations Update – Ms. Leidinger introduced Katy Bayless to present an update on federal relations in Washington, D.C.

Agriculture and Natural Resources Committee Report – Louis Lynn

Trustee Lynn reported the Committee had no action items. He called on John Kelly to summarize the information items.

Compensation Committee Report – Joe Swann

Trustee Swann reported the Committee had reviewed compensation proposals and approved them in open session.

Educational Policy Committee Report – Smyth McKissick

Trustee McKissick called on Doris Helms to present the action items.

Action Items:

New Degree Programs – Provost Helms presented the request for two new degree programs, one a PhD in Engineering and Science Education and an MEd in Teaching and Learning that consolidates five programs into one.

Trustee McKissick moved to approve the degree programs. The motion was approved unanimously.

Program Modifications – Trustee McKissick said the program modifications would be approved in a composite motion.

- BS, Biosystems Engineering – Two concentrations, Applied Biotechnology, and Natural Resources & Environment, are being converted to the emphasis areas of Bioprocess Engineering and Ecological Engineering.
- Changes in Delivery Systems and/or Location for Educational Leadership Programs
 - M Ed, Administration and Supervision – Change in Delivery Mode
 - Ed S, Administration and Supervision – Change in Delivery Mode
 - PhD, Educational Leadership – P-12 Administration – Blended Delivery and Higher Education – Blended Delivery

Trustee McKissick moved to approve the program modifications. The motion was approved unanimously.

Program Terminations – Provost Helms presented the request to terminate three programs due to low and declining enrollments.

- Biotechnology, MS
- Modern Languages as option in Secondary Education
- Industrial Management, BS

Trustee McKissick moved to terminate the programs. The motion was approved unanimously.

New Certificates – Provost Helms presented the request for a Power Systems Engineering Certificate and a Renewable Energy Certificate. Both are three courses, nine hour undergraduate certificates for people with Bachelor's degrees in related areas.

Trustee McKissick moved to approve the certificates. The motion was approved unanimously.

Information Items:

International Center for Service Learning in Teacher Ed. Moved to Duke University – Provost Helms said the center is being moved to Duke because the Clemson champion for it is retiring.

STEM Initiative Update – Provost Helms reported that the STEM Initiative is meant to improve teaching and learning in certain subject areas and that a team has been put together to address Clemson's STEM strengths and weaknesses. There is over \$29 million in funding for this initiative.

Faculty Senate Report – Bill Bowerman referred to the previously distributed written report. He said there is not a single issue that has been brought to him by faculty members that has not been addressed by the administration. He is confident there is a good working relationship in place and the administration is acting with complete transparency.

Faculty Representative Report – Windsor Sherrill presented a report on the faculty footprint in South Carolina, highlighting the fact that Clemson faculty have a significant presence statewide and internationally.

Admissions Update – Provost Helms said about 16,000 applications have been received and this class is shaping up to be one of the best. Transfer applications are up 31% and there are 291 people on a list for January admission.

Trustee Swann asked if there is a simple way to create a Bridge-type program for other technical schools in the state. Provost Helms said Tri-County Technical College is unique because of its proximity to Clemson.

Provost Helms reported that the first five students from the Bridge program graduated in December and the first full class will graduate in May.

Trustee Lynn asked about the appeals process for admissions denials. Provost Helms said the appeals process for a non-athlete goes through a faculty committee, and for an athlete, through the Athletic Admissions Review Committee.

Trustee Smith asked how many students are accepted to the summer program for admission. Provost Helms said it is usually around 50 to 60 students each summer.

Finance and Facilities Committee Report – Bob Peeler

Action Items:

Brett Dalton presented the action items.

Resolution Changing Name of CBO to CFO – Mr. Dalton said the change was being requested to better describe the duties of the job.

Trustee Peeler moved to approve the resolution. The motion was approved unanimously.

Revision of BOT Policy on Capital Project Approval – Mr. Dalton presented the proposed change to the Board policy. It is intended to make improvements in three areas: 1. Current policy requires approval of construction projects but not entire capital project, 2. Current policy results in Board approval after significant sums have already been spent, and 3. Changes will lower the threshold of change orders and provide more oversight for the Board.

The revised policy was approved in committee as follows:

“To approve [1] capital improvement projects or changes to capital improvement projects which require the formal approval of the S. C. Joint Bond Review Committee at a public meeting; [2] project changes or change orders, including project changes or change orders which include add-alternates, and having a value of 3% or more of the approved project budget or which result in a cumulative increase of 3% or more of the approved project budget. Changes to the approved project budget comprised solely of add-alternates included in the original, approved project budget do not require Board approval. Approval of project change orders described in item [2], above, shall be by the Chair of the Board of Trustees and the Chair of the Facilities and Finance Committee and shall not require approval of the full Board. The Board shall approve both the project concept and the final project budget and such approvals may occur at the same time or in two or more steps.”

Trustee Peeler moved to approve the policy revision. The motion was approved unanimously.

Land & Building Acquisition – Wind Turbine Drive Train Test Facility – A request was presented to accept property which consists of approximately 11.211 acres with two buildings. The 11.211 acres is located on the former North Charleston Naval Base abutting Hobson Avenue and Supply Street. Building #69 is an 82,533 sq. ft. former DOD non-hazardous warehouse built in 1995 and decommissioned in 1991. Building #1824 is a 17,412 sq. ft. open storage building. The property is gifted to Clemson University from the Charleston Naval Complex Redevelopment Authority to support the test facility. It is valued at approximately \$10.2 million and was provided with no fees or assessments.

Trustee Peeler moved to approve the land and building acquisition. The motion was approved unanimously.

Wind Turbine Drive Train Test Facility Construction and Renovation Project – Final – Mr. Dalton presented the request for the final construction approval of the Wind Turbine Drive Train Test Facility. It will be located in the above referenced Building #69 with a total project budget of \$64,000.000 with funding from a federal grant, the state of South Carolina, the South Carolina Commerce Department, the Redevelopment Authority and Clemson University.

Trustee Peeler moved to approve the construction and renovation project. The motion was approved unanimously.

Schilletter Dining Hall Addition – Final – Mr. Dalton presented the request for an addition to Schilletter Dining Hall that will provide approximately 1900 sq. ft. It will provide space for a branded food concept with total funding of \$750,000 from the food dining service improvement fund.

Trustee Peeler moved to approve the addition. The motion was approved unanimously.

WEZ North West Concourse – Concept – Mr. Dalton requested approval for the concept stage for expansion of the North West Concourse. He said the financing is from athletic generated revenues and IPTAY. No state funds will be allocated for this project with a project which has a budget of \$4,938,200.

Trustee Peeler moved to approve the concept. The motion was approved unanimously.

Resolution Regarding Debt Service for Operational Purposes – Mr. Dalton presented a request to approve a resolution to re-designate funds for operational purposes. The delay of major construction projects resulted in Clemson not having to make debt service payments because bonds have not been issued on those facilities yet. He said the Board of Trustees approved it during the previous fiscal year.

Trustee Peeler moved to approve the resolution. The motion was approved unanimously.

Lease Out of Patewood Office Space – Mr. Dalton presented a request to approve the lease out of office space at Patewood to Thomas Pace, M.D. The term of the lease is from May 1, 2010 thru April 30, 2011. 176 square feet will be leased for \$18.00 per square foot at a minimum with phone and internet services excluded.

Trustee Peeler moved to approve the lease out. The motion was approved unanimously.

Information Items:

Staff Senate Report – Tim Drake referred to the previously distributed written report. He provided an update on the Staff Development Program, now accepting applications for participants. A steering committee and peer review committee have been put in place to help guide it through its pilot year. He thanked the Board for working with him during his time as Staff Senate President and introduced Rose Ellen Davis-Gross, incoming Staff Senate President. The Board and President Barker thanked him for his service.

Institutional Advancement Committee Report – Bill Smith

Approval of Change to Naming Guidelines – Neill Cameron presented the requested change that would allow the Board of Trustees to approve the positions rather than individual names for membership to the University Advisory Committee on Naming Land and Facilities.

Trustee Swann said the administration should present the names of members appointed by the President to the Board as an information item. The requested change was revised to include the requirement that the administration must provide the names of individuals appointed to the Naming Committee to the Board.

The policy will now read:

In Section I, B, University Advisory Committee on Naming Land and Facilities: The President of the University appoints the members of the UACNLF with representation as follows:.....

Under Section I, B ,1, iv. One of whom is a Clemson student. Within this section, the policy now refers to Clemson student, no longer Clemson undergraduate student.

Under Section I, B, there will now be #3 which will read as follows: Upon appointment of new committee members, the President will provide the Board with the names of the committee members.

Trustee Smith moved to approve the change as amended. The motion was approved unanimously.

Approval of Naming Opportunities & Current Prospects – The Board previously authorized Institutional Advancement to submit a list including all naming opportunities and prospects on an annual basis. The document will serve as pre-approval by the Board of Trustees.

Trustee Smith moved to approve the naming opportunities and current prospects. The motion was approved unanimously.

Approval of Ralph D. Elliott Endowed Award Design & Placement – Mr. Cameron said the plaque will hang in the Madren Center. Trustee McAbee asked if this is customary practice. Mr. Cameron said it is appropriate for this size of a gift.

Trustee Smith moved to approve the award's design and placement. The motion was approved unanimously.

Information Items:

Foundation Report – Harrison Trammell provided an update on the Clemson University Foundation. He noted the results in the written report are through December 31, 2009. January was a volatile month, but Clemson has been rewarded for staying in the markets. The CU and CUF portfolios total \$338.5 million, with returns of 19.7% for both portfolios.

Alumni, Development, Donor Services and Annual Fund – Mr. Cameron provided an update. Clemson is up by 8% in cash and pledges from the same time last year. Alumni participation has increased from the same time last year. The Visitor's Center is on target to have more visitors this year than last year. The Walker Golf Course is experiencing a decrease in rounds due to the economy and poor weather. Trustee Smith

commented on how impressive alumni participation is considering the small staff Clemson has compared to other universities.

Research and Economic Development Committee Report – Tom McTeer

Chris Przirembel provided an overview of the information items. By December 31, 2009, Clemson had 804 proposals submitted compared to 718 during the previous year. It is impressive considering the fact that fewer faculty members have produced those numbers. Awards are up from the previous fiscal year - \$58 million during the first six months of FY2010 compared to \$43 million during the first six months of FY2009. Clemson is experiencing significant growth in the biotechnology area and faculty are competing for NIH funding. The annual research integrity report indicated there are no outstanding research compliance allegations.

Student Affairs Committee Report – Nicky McCarter

Trustee McCarter provided a summary of a presentation on Living Learning Communities at Clemson.

Information Items:

Vice President's Report – Gail DiSabatino referred to the previously distributed written report. She addressed areas where Clemson fell below its targets and assured the Board that action is being taken. She spoke briefly about the new Center for Student Life.

Trustee McCraw commented on the conversation in the Committee meeting about alcohol use. It was determined that new approaches will be examined on how to handle excessive alcohol use by Clemson students.

Undergraduate Student Government Report – Abby Daniel said the Student Senate had allocated money to update the Union Loggia, to weatherproof the storage rooms at the outdoor amphitheater, and to help build the Scroll of Honor from the Class of 2010. A student trip is being planned to Columbia and Washington, D.C. to speak to legislators.

Graduate Student Government Report – Tammy Vaught said graduate students hosted the first graduate leadership retreat with representatives from four universities. The Graduate Student Government is currently working on a list of top issues for graduate students and what they can do to help. Ms. Vaught thanked everyone for their support.

Executive and Audit Committee Report – David Wilkins

Endorsement of Shared Governance Statement & Approval of Publication in Board Manual – Trustee Wilkins moved to approve the statement. The statement was approved unanimously.

President's Report

President Barker spoke about Thomas Green Clemson's vision and Clemson's responsibility to South Carolina. Clemson is responsible for the intellectual growth of students and that will not change. He emphasized that Clemson cannot change the mission based on the budget. He outlined Clemson's

accomplishments and activities since the last Board meeting and noted that Clemson continues to work to address the great problems of our time.

President Barker highlighted items from the President's Report Card. He highlighted cutting the budget has had impacts, however there are many good items in which we should be proud.

Adjourn

There being no further business, Trustee Wilkins adjourned the meeting at 3:18 p.m.

Respectfully submitted,



Angie Leidinger
Executive Secretary to the Board of Trustees



4/16/10

Approved

Date