MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
NOVEMBER 11, 1986

Present: Pat Padgett (Presiding), Mary Ann Eddy, Martin Fowler, Paul Gable, Hank Goodman, Ron Herrin, Gail Jameson, Tom Kasperek, Mickey Lewis, Judith McNinch, Deborah Slice of the Newsletter and Ray Thompson

Absent: Gary McCombs and Pat Seitz

The November 11 meeting was called to order by Pat Padgett at 1:00 p.m. The minutes of the October 14 meeting were discussed and approved with several minor corrections to be made. The meeting continued as follows:

Old Business

Interest Survey - Debbie Calhoun is making the arrangements and the form should be sent out by Friday, November 14, 1986.

Faculty & Staff Dining Room - Tentative plans are to use Edgar's, since it will no longer be used as a student night club. Even though several locations had been considered, it was agreed that this was the most desirable. There is still a possibility that the location will be changed at a later date if needed. After repairs and remodeling is completed, it should seat 100 people or more for a light lunch (sandwiches, soup, etc.). Food preparations will be made by the ARA. The motion was made that the Commission endorse the dining hall location to be Edgar's, and was passed.

Follow-up on letters - Mickey is going to keep up with all incoming letters, and has prepared a form to chart their status.

New Business

Proposed Pay Plan - Feedback to the proposed pay plan is requested to be in to Pat Padgett no later than Tuesday, November 18. The Commission will vote at the next meeting.

Distribution of letters to appropriate committees - See "Follow-up on letters" listed above.

It was announced that Martin Fowler had been appointed to the University Telecommunication Committee, and Hank Goodman to the Blue Alarm System Committee.
**Reports**

Communications Committee  - The Faculty/Staff Dining Room had already been discussed.  
- Two hundred and fifty of the 2121 posters had been delivered to the departments, and more are needed.

Executive Committee - No report

Policy Committee - No report

Welfare Committee - Met Tuesday, October the 28th, with all members present. The following topics were discussed:

- Pay increases - decided there was not too much we can do.
- Salary Survey - this is related to Juliette Dais' study.
- Wellness Program - the program will be in the College of Nursing. All is well with the State Wellness Program and should have some activities by spring.
- Educ. Leave for staff - the Personnel Manual has a section on that, we can recommend the policy be changed if desired.

Motion to adjourn was made at 3:00 p.m. and passed.