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Location/Time: Gentry Hall Conference Room/ 10:30 AM

Attending: Gerald Vander Mey (chair), Barry Anderson, Matt Dunbar, Jim Hendrix, Wil Brasington, Alan Grubb, Rose-Ellen Davis-Gross, Sally Mauldin

I. Welcome & Introductions

- a. Everyone was welcomed to the meeting.
- b. Dr. Alan Grubb was introduced to the group as the newest member of the committee. Professor Grubb assumes a position on the committee by virtue of his chairmanship of the University Naming Committee.
- c. An announcement was made that Ms. Sally Mauldin has been named the Superintendent of Woodland Cemetery. This is a permanent addition to the position that Ms. Mauldin holds. The committee expressed delight at this news.

II. Approval of Minutes

- a. The minutes of August 27, 2014 were approved without amendment.

III. Treasurer's Report

- a. Wil Brasington reported that the Cemetery account has a current cash balance of \$47,422.

IV. Assignments Update

- a. Sally Mauldin reported that there has been one plot assignment in the past year and one interment.

V. Presentation regarding Northwest Sector of Woodland Cemetery

- a. Barry Anderson presented a study focused on the northwest sector of the cemetery. He illustrated the issues relative to erosion that are threatening the stability of the cemetery and as many as 42 plots. Highlighted were the drainage channels that are being scoured through the site resulting in gravel, sediment, and large rocks being washed down the adjacent roadway.
- b. A strategy was proposed in the study to address the erosion through a series of initiatives that include regrading, paving, and planting that in concert will substantially reduce storm-water flow through the northwest quadrant and eliminate the erosion problem and develop the boundary edge to discourage informal parking.
- c. The committee was in agreement that the strategies discussed are essential for the future viability of the cemetery and should be implemented as soon as possible.
- d. It was agreed that a more specific plan will be developed that will address the prioritization of the strategies that will focus on (1) stabilization of the site, (2) subtle and appropriate redevelopment of the area to make it a proper setting for internments, and (3) improvements focused on cemetery image and presence. Once this plan is developed with budget numbers the committee will discuss authorization of expenditures.

- e. Athletics will be engaged in the discussion about this area and will be asked to start to plan for discontinuation of any use of this sector of the cemetery for special events so that the improvements that must be made to stabilize the site will not be undermined. Discontinuation of use should begin in January 2016.
 - f. University Facilities will be further engaged in the discussion about maintenance and improvements with the expectation that there will be support for at least the stabilization effort.
- VI. Other Items/Discussion
- a. It was noted that the committee is missing the member described as the “Chair of the Alumni Distinguished Professors”. Vander Mey noted that he will continue to push for identification of this individual.
- VII. Adjourn