

Clemson University

TigerPrints

Woodland Cemetery Stewardship Committee
Records

University Archives

2012

Agendas, Minutes, and Attachments, 2012

Woodland Cemetery Stewardship Committee

Follow this and additional works at: <https://tigerprints.clemson.edu/woodland>

Recommended Citation

Woodland Cemetery Stewardship Committee, "Agendas, Minutes, and Attachments, 2012" (2012).
Woodland Cemetery Stewardship Committee Records. 36.
<https://tigerprints.clemson.edu/woodland/36>

This Article is brought to you for free and open access by the University Archives at TigerPrints. It has been accepted for inclusion in Woodland Cemetery Stewardship Committee Records by an authorized administrator of TigerPrints. For more information, please contact kokeefe@clemson.edu.

Woodland Cemetery Stewardship Committee
May 21, 2012

Location: Woodland Cemetery
Attendees: Matt Dunbar, Charles Gooding, Jim Hendrix, Gerald Vander Mey
Guests: Rose Ellen Davis-Gross, *Office of the Board of Trustees*, Tyler Jones

I. Welcome and Call to Order

Chairman Dunbar called the meeting to order at 3:05 p.m.

II. Approval of Minutes

The minutes of the February 27, 2012 meeting were approved with one amendment to correct the attendee list.

III. Financial Report

Mr. Dunbar reported there is a balance of \$45,698.24 in the operating account. Mr. Brasington sent word that the Development Fee in question at the last meeting is the result of a new Development policy, which imposes a 5% reinvestment fee on all gifts.

IV. Plot Request Items

Ms. Davis-Gross reported that the Board approved two recent plot requests: one allowing the consolidation of two Steadman plots, the other granting Cemetery privileges to an employee with 33 years of non-continuous service.

VII. Cemetery Virtual Tour Initiative

Mr. Dunbar reported that the Spinatour project has been re-engaged, and that a collection of Cemetery Chronicles will be added to the virtual tour as part of the original agreement. Additional content can be added for an additional fee when the committee has compiled and curated the desired material.

V. Tree Survey and Protection Plan

The Committee invited Tyler Jones, author of the 2011 Tree Survey, to review his findings with us on site. Tyler pointed out several types of tree hazards in the Cemetery identified in the report, and also clarified that none of the hazards present an imminent danger. One tree in the Cemetery has been added to the University's high-priority watch list for potential action. The Committee also reviewed the work that Rose-Ellen and Sally have done to identify plots containing potential tree conflicts.

The following Action Items were agreed upon:

Action Item: Mr. Dunbar will reach out to Paul Minerva to set a time to meet to discuss the University's prioritization and process for dealing with tree hazards.

Action Item: Mr. Dunbar will work with Rose-Ellen to find time/resources to walk the Cemetery to determine where tree/plot conflicts need to be addressed.

IX. Adjourn

Chairman Dunbar adjourned the meeting at 4:05 p.m.

Location: President's Conference Room, 201 Sikes Hall

Attendees: Matt Dunbar, *Chairman, presiding*; Wil Brasington, Milt Lowder (via phone)

Guests: Rose Ellen Davis-Gross, *Office of the Board of Trustees*; Sally Mauldin, *Office of the Board of Trustees*

I. Welcome and Call to Order

Chairman Dunbar called the meeting to order at 3:00 p.m. He noted there was not a quorum present, so no action would be taken.

II. Approval of Minutes of May 21, 2012

Chairman Dunbar said the minutes could not be approved without a quorum. Minutes will carry to the next meeting for approval.

III. Financial Report

Wil Brasington provided an update. There is about \$46,000-\$47,000 at the disposal of the committee.

IV. Update on Tree Survey/Plot Review

Chairman Dunbar noted the tree survey had been cross-referenced with the list of assigned plots. Any plots with a potential tree conflict were visually inspected by the Chairman and Board Office staff. The Board Office will be working in the future to contact plot holders who may need to exchange plots due to tree issues.

Chairman Dunbar also noted that there is a part of the cemetery that appears to be almost unusable at this point due to trees. The Committee will need to determine how to proceed with respect to this section.

V. Update on Virtual Cemetery Tour

Chairman Dunbar presented the options available to complete the virtual cemetery tour as described by Spin-a-Tour. Discussion and questions followed. The committee members in attendance decided it may be best to opt for the slightly more expensive scenario, as the extra expense is justified by less maintenance costs in the long run.

Chairman Dunbar said he would take this matter to the rest of the committee for a vote via e-mail.

VI. New Business

There was no new business.

VII. Adjourn

Chairman Dunbar adjourned the meeting at 4:00 p.m.

Respectfully submitted,
Sally Mauldin