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# Clemson Digital Initiatives, Digitization Authority Metro

Joshua Morgan

*Clemson University*, [jmorga3@clemson.edu](mailto:jmorga3@clemson.edu)

Rachel Wittmann

*Clemson University*, [rwittma@clemson.edu](mailto:rwittma@clemson.edu)

Jessica Serrao

*Clemson University*, [jserrao@clemson.edu](mailto:jserrao@clemson.edu)

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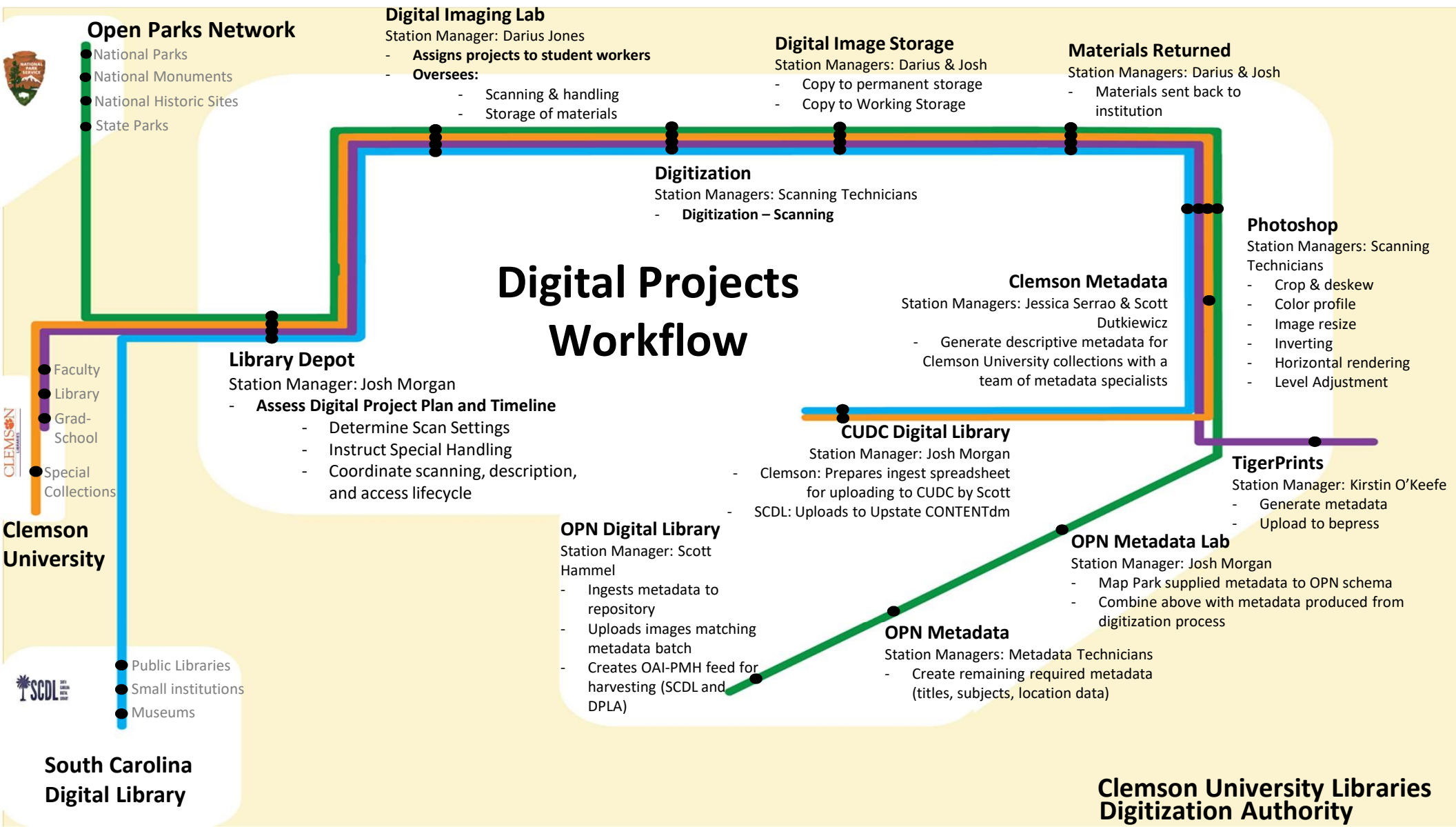
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**Open Parks Network**

- National Parks
- National Monuments
- National Historic Sites
- State Parks

**Digital Imaging Lab**

- Station Manager: Darius Jones
- Assigns projects to student workers
  - Oversees:
    - Scanning & handling
    - Storage of materials

**Digital Image Storage**

- Station Managers: Darius & Josh
- Copy to permanent storage
  - Copy to Working Storage

**Materials Returned**

- Station Managers: Darius & Josh
- Materials sent back to institution

**Digital Projects Workflow**

**Digitization**

- Station Managers: Scanning Technicians
- Digitization – Scanning

**Photoshop**

- Station Managers: Scanning Technicians
- Crop & deskew
  - Color profile
  - Image resize
  - Inverting
  - Horizontal rendering
  - Level Adjustment

**Clemson Metadata**

- Station Managers: Jessica Serrao & Scott Dutkiewicz
- Generate descriptive metadata for Clemson University collections with a team of metadata specialists

**CUDC Digital Library**

- Station Manager: Josh Morgan
- Clemson: Prepares ingest spreadsheet for uploading to CUDC by Scott
  - SCDL: Uploads to Upstate CONTENTdm

**TigerPrints**

- Station Manager: Kirstin O’Keefe
- Generate metadata
  - Upload to bepress

**OPN Metadata Lab**

- Station Manager: Josh Morgan
- Map Park supplied metadata to OPN schema
  - Combine above with metadata produced from digitization process

**OPN Metadata**

- Station Managers: Metadata Technicians
- Create remaining required metadata (titles, subjects, location data)

**OPN Digital Library**

- Station Manager: Scott Hammel
- Ingests metadata to repository
  - Uploads images matching metadata batch
  - Creates OAI-PMH feed for harvesting (SCDL and DPLA)

**Library Depot**

- Station Manager: Josh Morgan
- Assess Digital Project Plan and Timeline
    - Determine Scan Settings
    - Instruct Special Handling
    - Coordinate scanning, description, and access lifecycle

- Faculty
- Library
- Grad-School
- Special Collections

**Clemson University**

- Public Libraries
- Small institutions
- Museums

**South Carolina Digital Library**

**Clemson University Libraries Digitization Authority**