MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
February 11, 1986

Present: Mary Ann Eddy, Gary McCombs, Alice Allen, Pat Padgett, Marty Koldyke, Gary Pringle, Tom Kasperek, Martin Fowler, Paul Gable, Ray Thomson, Joyce Barrett and Janet Olbon
Absent: Ron Herrin, Diane Haselton, Joyce McCormick

Gary Pringle called the meeting to order by asking for corrections or additions to the minutes from last month's meeting. Since there were none, Ray Thompson presented a motion that the minutes be approved. After a second from Tom Kasperek, a vote was taken, and the motion carried.

COMMITTEE REPORTS:
Mary Ann Eddy, Communications, ask for answers to the questions Diane Haselton passed out at the December meeting, but there were none. Also, she asked the status of the daycare issue. Gary Pringle responded that he would raise the question at the next President's Council meeting.
Gary McCombs, Policy, had no report.
Pat Padgett, Welfare, asked the status of the sexual harassment memorandum and whether it had been sent to the President's Council. Gary Pringle stated that the Council did not meet in January, but that the memorandum would be presented at the February meeting.
Pat Padgett told the Commission members that she had been contacted by Dr. Calhoun, Welfare Committee, Faculty Senate, concerning working with them in obtaining more information on HMOs and encouraging more doctor involvement in
the Clemson area. Also, the Faculty Senate is interested in endorsing the Staff Commission's version of the Pay Plan. There was some discussion of these items. Ray Thompson stated that his memorandum to President Cox on the Governor's Pay Plan, which he brought to the January Commission meeting, had not been sent. Pat Padgett suggested that the Commission send the President a separate memorandum, in addition to being mentioned in Ray Thompson's memorandum.

Pat Padgett passed out draft memorandums, from the Commission to the President, on the pay plan and the budget cut. The members reviewed and discussed these two drafts and some suggested changes were made. Pat Padgett will make these changes and bring both memorandums to the March meeting.

Pat Padgett raised some questions concerning administration issues the Commission might become involved in and how these issues would be handled when they were involving departments of certain Commission members. There was some discussion of this, and it was decided that this should not affect the Commission's involvement.

Pat Padgett passed out a draft memorandum to the President's Council asking the status of the Wellness Program. The draft was reviewed and discussed. Gary Pringle stated that he could ask about the Wellness Program at the next President's Council meeting, along with daycare. Alice Allen entertained a motion that the memorandum be held until the March meeting, so it could be discussed with Ron Herrin. The motion was seconded by Gary McCombs. Gary Pringle will talk to Ron Herrin about the Wellness Program and memorandum. A vote was taken and the motion carried.
OLD BUSINESS:

Gary Pringle brought up, for discussion and clarification, the subject of what items were to be listed on the Activity Reports for publication in the Newsletter. This was discussed briefly. Joyce Barrett stated that the Newsletter had received some items that she thought were not appropriate, but she is calling the individuals and/or the Commission chairman when this happens.

NEW BUSINESS:

Gary Pringle passed out a letter he had received from Horace Fleming concerning the times scheduled for Institute speakers and similar programs. This letter was in response to a letter received in the Commission's mailbox. After some discussion, it was agreed that Gary Pringle would pass Mr. Fleming's letter on to the individual who raised the question.

Gary Pringle led a discussion on a USC social club brochure "Administrative Employees Club". This brochure had been given to him by a group of people who are interested in starting one of these clubs at Clemson University. It was agreed that he would invite this group to come speak at one of the Commission meetings. Also, Gary Pringle made a motion that the Welfare Committee draft a memorandum to John Newton on the possibility of having a Faculty/Staff cafeteria, supported by Auxiliary Services. After a second by Tom Kasperek, the motion carried.

Paul Gable suggested that the Commission send out a survey to classified staff asking for issues of interest to them and have it returned to P.O. Box 2121.
Members should give suggestions of items to be included in this survey to Paul Gable.

Ray Thompson told the Commission that he had filled the Classification and Compensation Manager position, and that the new person would be coming in March.

After a motion by Gary McCombs and a second by Mary Ann Eddy, the meeting was adjourned.

JHO