

MINUTES

COMMISSION ON CLASSIFIED STAFF AFFAIRS
January 14, 1986

Present: Pat Padgett, Alice Allen, Paul Gable, Ron Herrin, Martin Fowler, Ray Thompson, Marty Koldyke, Tom Kasperek, Gary Pringle, Diane Haselton, Gary McCombs, Joyce Barrett, and Janet Olbon

Absent: Mary Ann Eddy and Joyce McCormick

Gary Pringle called the meeting to order by asking for corrections and additions to the meeting. Pat Padgett suggested a change under new business. Marty Koldyke entertained a motion that the minutes be accepted with the stated corrections. Ron Herrin made the second, and the motion carried. Gary Pringle will redistribute the minutes, when corrected.

COMMITTEE REPORTS:

Pat Padgett, Welfare, passed out two draft memorandums to review--one was concerning sexual harassment and the other was on the budget cut. These were discussed and revisions were suggested. Diane Haselton presented a motion that action on the budget cut memorandum be postponed until the February meeting. Tom Kasperek seconded the motion, and it carried. Also, a motion was made, by Martin Fowler, that the memorandum on sexual harassment be approved with the stated revisions. Ray Thompson made the second, and the motion carried.

Diane Haselton, Communications, asked for answers to questions for the Question and Answer column, which she passed out at the last meeting. No answers were given to her.

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Gary Pringle read a note given to him concerning the Board of Visitors.

There was some discussion of their role.

Paul Gable, Policy, had no report.

NEW BUSINESS:

Pat Padgett read a letter she was given by a female employee, who felt she should be allowed to use sick leave when her children were sick and she had to stay home with them. There was some discussion of this. Ray Thompson stated that sick leave was for personal sickness and it was unlikely that this would ever be changed. Pat Padgett will relay this information to the employee.

letter changed

Also, this will be used in the Question and Answer column.

Pat Padgett asked that updates be given to the Commission on the following items: Wellness Program, HMO's, pay increases for classified employees, market surveys on classified positions, daycare, and sexual harassment. Ron Herrin gave a review of HMO's and answered questions. He also, gave an update on the Wellness Program and Wellness Coordinator Position.

Diane Haselton mentioned a telephone call she had received regarding having to take leave to attend University functions. The problems surrounding attending University functions was discussed. Also, the Commission will be receiving a letter on this.

letter changed

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Paul Gable asked if it was time to start seeking new members for the Commission to replace those rotating off: Alice Allen, Gary Pringle, Marty Koldyke and Diane Haselton. Gary Pringle stated that it was time for this, and he had planned to bring it up later in the meeting. Gary Pringle will write President Cox concerning the areas that will need to be refilled.

Ray Thompson passed out two memorandums on a new pay plan for the University--one to President Cox and one to Deans, Directors, etc. He explained the pay plan and answered questions. Also, he asked the Commission members to review these memorandums and give their comments to Gary Pringle by Friday, January 17, 1986. Gary Pringle asked that the Commission's memorandum to President Cox, on the new pay plan, be mentioned in the memorandum to President Cox from Ray Thompson. Everyone agreed that this should be included. Also, Tom Kasperek suggested that the number of people effected by the loss of longevity be included in the memorandum to President Cox. There was further discussion of these memorandums. Ron Herrin pointed out that the percentage of people at the maximum of their grade would increase if the pay ranges did not increase each year.

Ray Thompson passed out two more memorandums, which will be distributed this week--one on the hiring freeze and one on orientation. He asked that everyone keep these confidential until they could be distributed to the departments.

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Gary Pringle read a letter from Joyce McCormick stating that she would have to miss the next three meetings, because of inadequate transportation. Everyone agreed that this was acceptable.

The Executive Committee will meet at the Physical Plant on January 21, 1986, at 1:15 p.m.

Martin Fowler presented a motion that the meeting be adjourned.

JHO