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AGENDA

**Woodland Cemetery Stewardship Committee
August 1st, 2007 Meeting
Gentry Hall Conference Room
4:00pm**

- I. Welcome and Call to Order**
- II. Football Parking Boundaries and Limitations**
 - a) Press Box Road**
 - b) Lot 7/Entry Court to Cemetery**
- III. Annual Review of Plot Assignments**
- IV. Committee Reports**
 - a) Fundraising**
 - i. Administrative Council Request**
 - b) Grounds**
 - i. Erosion Concerns in NW Expansion Area**
 - ii. Annual Operating Funds**
 - c) Public Relations**
 - i. November Clemson World Submission**
- V. Old Business**
 - a) Chapel Project Update**
- VI. New Business**
 - a) Election of Council Chair**
- VII. Adjourn**

August 1, 2007

Minutes of Woodland Cemetery Stewardship Committee

Attendees: Wil Brasington, Gerald Vander Mey, Bobby McCormick (via phone)

Guests: Van Hildebrandt, Drew Land, Jason Wilson, Barry Anderson, Jennette Braine-Sperry

1. Call to Order – Wil Brasington
2. Football Parking Boundaries & Limitations
 - a. Press Box Road
 - i. Discussion of recent internment and the parking that is displaced.
 - ii. Alternatives were discussed.
 - iii. It was decided that parking would transition out of the cemetery as areas are opened up.
 - iv. The area immediately surrounding plot 442 will be off limits to parking starting immediately with the remaining area available for parking for this fall football season.
 - v. Lot 7/Entry Court – The radii were checked with emergency services and are okay.
3. Annual Review of Plot Assignments
 - a. Wil asked that we have an annual review of plot assignments.
 - b. Jennette reported that assignments are going smoothly.
 - c. Committee discussed process of assignments and the difficulties associated with notifications of internments.
 - d. Better information needs to be provided through a website and through direct contact with funeral homes.
4. Committee Reports
 - a. Fund Raising
 - b. Administrative Council
 - i. AC supported the request made in the June 21st memo from Wil Brasington to Neil Cameron.
 - ii. Bobby McCormick committed to raising the funds for the landscape planting of the new entry court.
 - c. Grounds
 - i. Erosion Control update
 - ii. Admin Council – Wil to give Marvin Carmichael an annual update with a request for more operational funds.
 - d. Public Relations
 - i. Next Cemetery Chronicles to come out with the possibility of two (2) articles in Clemson World.
5. Old Business
 - a. Chapel Project – Wil Brasington discussed with Ward Buzzell the Chapel project. He noted that the cemetery is not the #1 choice for a location for it.
6. New Business – Election tabled.
7. Meeting Adjourned.