MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
September 10, 1985

Present: Pat Padgett, Alice Allen, Gary Pringle, Mary Ann Eddy, Dianne Haselton, Tom Kasperek, Marty Koldyke, Martin Fowler, Gary McCombs, Paul Gable, Joyce Barrett

Absent: Ron Herrin, Ray Thompson, Janet Olbon, Joyce McCormick

Guests: Five classified staff from Cooper Library

Gary Pringle called the meeting to order and asked for corrections or additions to the minutes. A motion to accept the minutes as written was made by Gary Pringle and seconded by Dianne Haselton.

Members from Library attending as guests asked how a person became a member of the Commission. Gary Pringle explained how representatives are selected and appointed to the Commission.

COMMITTEE REPORTS:

Dianne Haselton, Chairman of the Communications Committee, reported that the Committee had met on August 27 to discuss ways in which the Commission might get more participation and input from classified staff. A copy of a proposed flyer together with a Newsletter article form were distributed to Commission members for study and discussion at the October meeting.

Pat Padgett, Chairman of the Welfare Committee, distributed copies of three letters received from staff together with drafts for reply. It was requested that the Commission review this material and be prepared to discuss for finalization at the next meeting. Also distributed for review and subsequent discussion was a copy of a draft memorandum to the President's Council regarding Recommendations. It was noted that Ray Thompson has two other letters which need to be reviewed. Dianne Haselton asked that the Welfare Committee send copies of these letters to the Commission prior to the next meeting in order to expedite reply.

Paul Gable, Chairman of the Policy Committee, had no report.

OLD BUSINESS:

The August 14 memo regarding the Library's policy on materials returned late was discussed, and Dianne Haselton made a motion that the draft memo to Mr. Boykin be finalized and sent. This was seconded by Pat Padgett and approved unanimously by the Commission.

Gary Pringle reiterated that during the last President's Council it was stated that seatbelts are mandatory at all times in state-owned vehicles.
NEW BUSINESS

Alice Allen requested that Commission members be aware that no internal (departmental) problems are caused by contacting an individual's supervisor with respect to formulating research/reply to a question sent to the Commission for response. It was reiterated that the Commission's mission was to relay concerns of classified employees and to represent the majority of classified staff regarding questions, concerns, policies, etc. Later in the meeting Paul Gable referenced this particular topic and summarized that the Commission should always research and explain any policy addressed by a member of the classified staff.

ANNOUNCEMENTS

Gary Pringle announced that at the last President's Council a resolution was approved to establish a new public service (meritorious) award (similar to the emeritus award for faculty) for all classified staff at the University. This resolution grew out of an announcement by Dean Luther Anderson such that he wished to implement this honor for his staff in the plant pest regulatory division.

Gary Pringle announced that the Commission had been blamed for prematurely divulging confidential information regarding the automatic check deposits and the new Friday payday which were discussed at last month's meeting. Mr. Pringle again reiterated the importance of privileged information and absolute confidentiality among Commission members.

After a motion, the meeting was adjourned.

Respectfully submitted,

Mary Ann Eddy
Member
Gary:

Attached is a draft of minutes from 9/10 meeting.

Please review, make corrections etc. and return to me. I can prepare final as this is on my wp.

Thanks.

Mary Ann