2012/2013 Committee Updates

Awards and Recognition Committee

Submitted by: Sandy Folsom

Members
Sandy Folsom, chair (Central Michigan University)
Leigh Ann DePope, vice-chair (Salisbury University)
Vacant, Mexican Student Grant Liaison
Ann Ercelawn, member (Vanderbilt University)
René Erlandson, member (University of Nebraska, Omaha)
Mary Grenci, member (University of Oregon)
Megan Kilb, member (University of North Carolina at Chapel Hill)
Betty Landesman, member (University of Baltimore)
Dana Whitmire, member (UT Health Science Center at San Antonio)
Vacant, member
Selden Lamoureux, board liaison (SDLinforms)

Continuing Activities

Ann Ercelawn and Mary Grenci are working on a library school contact information list from last year. We will be using this information to send out publicity about the NASIG Awards, so it must be checked for accuracy and updated as needed. The chair is in contact with Carolyn Alderson of USKG regarding the Merriman Award.

We plan to announce the 2013 awards on or around November 1. A number of activities will occur between now and November 1, including finalizing the announcement and updating the awards website. After the announcement there will be two rounds of publicity that entail notifying library schools and posting the announcement on listserv and social media.

Completed Activities

The committee met during the annual conference in Nashville. Discussion centered on how to improve publicizing the awards via social media and other means. Another topic was the lack of a committee manual. Betty Landesman volunteered to serve as committee’s web liaison for this year.

After the conference, Megan Kilb conducted an interview with the 2012 Merriman Award winner and submitted it to the newsletter. Also, Dana Whitmire conducted an online survey of the 2012 award winners.

Budget

No budget expenditures to date.

Questions for Board

The lack of a committee manual is a vexing problem that needs to be addressed, but creating one from scratch would be a bit daunting. Are there any guidelines or templates for creating manuals for NASIG committees?
Recommendations to Board

As we near the busy time of the year for the committee our two vacant positions are looming large. Having an incomplete roster will make it more difficult for us to accomplish our responsibilities. Of particular concern, because of its specialized nature, is the Mexican Student Grant Liaison. The function of this position is to focus exclusively on the Mexican Student Grant, being in contact with Mexican library schools, making travel and visa arrangements, etc. The committee recommends that these positions be filled soon.

Submitted on: October 3, 2012

Bylaws Committee

Submitted by: Elizabeth McDonald

Members
Elizabeth McDonald, chair (University of Memphis)
Vacant, vice-chair
Carol Fricken, member (University of Akron)
Sharon Scott, member (University of California, Riverside)
Susan Wishnetsky, member (Northwestern University)
Leigh Ann DePope, member (Salisbury University)
Chris Brady, board liaison (U.S. Dept. of Justice)

Continuing Activities

The Bylaws Committee met at the NASIG Annual Conference in Nashville this year. The Committee discussed the charge from the president and has asked for clarification from the Board about our charge this year.

Completed Activities

None.

Budget

None requested.

Questions for the Board

Clarification of our charge. The Committee is concerned that it is outside of the duties of the Committee as stated in the Guidelines section II.

Submitted on: October 3, 2012

Conference Planning Committee

Submitted by: Susan Davis and Cindy Hepfer

Members
Susan Davis, co-chair (State University of New York, Buffalo)
Cindy Hepfer, co-chair (State University of New York, Buffalo)
Michael Arthur, registrar (University of Central Florida)
Katy Ginanni, registrar-in-training (Western Carolina University)
Lisabeth Becker, member (Roswell Park Cancer Institute)
Jill Church, member (D'Youville College)
Nancy Cunningham, member (Roswell Park Cancer Institute)
Jennifer Frys, member (State University of New York, Buffalo)
Kevin Furniss, member (Tulane University)
Kathryn Johns-Masten (SUNY Oswego)
Teresa Malinowski, member (California State University, Fullerton)
Marie Peterson, member (State University of New York, Buffalo)
Janet Pingitore, member (EBSCO Information Services)
Ted Sherman, member (D'Youville College)
Micheline Westfall, member (University of Tennessee, Knoxville)
Allyson Zellner, board liaison
Anne McKee, conference coordinator

Continuing Activities

• Choosing Saturday evening venue
• Gathering more info on other Saturday evening venues
• Compiling list of Friday evening activities (on your own)
• Logo design
• Investigating use of Convention Center versus Hyatt for meeting sessions
• Web site development
• Compiling list of restaurants and things to do in Buffalo and nearby

Completed Activities

• Theme selected
• Committee assignments made
• Visited two possible evening venues for Saturday
• Preliminary meeting with Kristin Deutsch at the Hyatt Hotel

Budget

Separate document

Questions for Board

• Lunch provided on Saturday for informal discussion groups? We included it in the budget.
• What do we have to have approved by the board and what can we decide on our own?

Recommendations to Board

• Use Hyatt AV service for all sessions in the hotel
• We’ll present a recommendation for Saturday evening at the Oct. 4 meeting

Submitted on: September 28, 2012

Continuing Activities

We are using Google Docs again this year for editing the Proceedings papers and will upload them into CATS, Taylor & Francis’ online manuscript program, after our edits are complete. The anticipated publication date for the 2012 Proceedings is April 2013.

Two papers from a single author are still outstanding. The author has had multiple health issues and therefore has been unable to submit the papers on time. We have been working on this issue with the board liaison and expect that the author will submit one paper shortly. For the second paper, which is a pre-conference report, the editors have contacted the presenters who agreed to write their session paper.

This year we again used two digital recorders so that we could record multiple sessions at the same time. We were able to quickly and easily transfer the zipped files to authors/recorders using Google Docs, as well as consult the recordings ourselves (as needed) for editing.

Completed Activities

We have collected 32 of the 34 papers and copyright forms for the 2012 conference, and are working with the board liaison to collect the last two papers.

Of the 32 authors who submitted copyright transfer forms, 7 chose to submit a license-to-publish form, the alternative that was approved by the board and Taylor & Francis.

Budget

We will keep the line item about conference calling in the budget because not everyone’s employer will permit use of Skype and/or unlimited long distance phone calls. We do not foresee other budget requirements.

Conference Proceedings Editors

Submitted by Sharon Dyas-Correia and Sara Bahnmaier

Members
Sharon Dyas-Correia, editor (University of Toronto)
Sara Bahnmaier, editor (University of Michigan)
Actions Required by Board

The editors need to know how many copies of the *Serials Librarian* NASIG will receive from Taylor & Francis so we calculate how many complimentary copies will be distributed to conference contributors. This should be specified in the contract.

Submitted on: October 1, 2012

**Continuing Education Committee**

Submitted by: Lori Duggan

Members
Lori Duggan, chair (Indiana University)
Todd Enoch, vice-chair (University of North Texas)
Melissa Cardenas-Dow, member (University of Redlands)
Linda Dausch, member (Chicago Public Library)
Jane Skoric, member (Santa Clara University)
Paula Sullenger, member (Auburn University)
Stephen Clark, board liaison (College of William and Mary)

Continuing Activities

- Working with the ECC Liaison on CEC-PPR Proposal for promoting the contribution of NASIG membership in continuing education programs. [See Appendix A]
- Developing FAQ on NASIG webinars based on questions that were received on inaugural webinar in May
- CEC currently investigating Webinar topics; currently viewing the PPC “reject list” and NASIG 2012 Conference Program for potential presenters; no proposals received from Webinar call for proposals

Completed Activities

- Great Lakes E-Resources Summit sponsorship proposal forwarded to Board for approval
- Established primary CEC volunteers for Webex administration (Todd Enoch and Linda Dausch)
- Prepared Tips for NASIG Webinar Presenters [See Appendix B]
- Developed PowerPoint Template for NASIG Webinar Presenters
- Determined that ArcStone can be used for webinar registrations (as long as it is used by NASIG)

**Budget**

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<th>BUDGET CATEGORY - CEC</th>
<th>2012/2013</th>
<th>NOTES</th>
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<td>contributions/ sponsorships</td>
<td>$6,000.00</td>
<td>1 sponsorship proposal received</td>
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<td>webinar software</td>
<td>$1,500.00</td>
<td>Webex $99/month + audio</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$7,500.00</strong></td>
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Submitted on: September 21, 2012

**Database and Directory Committee**

Submitted by: Mary Bailey

Members
Mary Bailey, chair (Kansas State University)
Alice Rhoades, vice-chair (Rice University)
Andrea Imre, member (Southern Illinois University Carbondale)
Jessica Ireland, member (Radford University)
Jennifer Arnold, board liaison (Central Piedmont Community College)

Continuing Activities

The committee continues to send out invoices, process renewals, and send out renewal reports to a variety of NASIG committees on a monthly basis.

The incoming chair will begin to learn the five step invoicing processing including creating invoices, sending invoice reminders from D&D, sending a report to MDC for the second invoice reminder, deactivating members, and communicating to other committees as appropriate about new and deactivated members. This training will begin in late fall with plans for the incoming chair to
switch to invoicing and the outgoing chair to switch back to renewals in the new year.

The committee continues to update the committee manual with a calendar of regular activities to perform and general training guidelines.

Plans for the fall include a database clean-up project to involve the new members and familiarize them with the database.

**Completed Activities**

Bailey has worked with ECC on email invoices for organizational members.

**Budget**

The committee has no budget requests at this time.

Submitted on: September 17, 2012

Electronic Communications Committee

Submitted by: Sarah Gardner & Char Simser

Members
Sarah Gardner, co-chair (University of California, Davis)
Char Simser, co-chair (Kansas State University)
Kathryn Wesley, co-vice chair (Clemson University)
Carol Ann Borchert, co-vice chair (University of South Florida)
Meg Mering, member (University of Nebraska)
Chris Bulock, member (Southern Illinois University Edwardsville)
Smita Joshipura, member (Arizona State University)
Tim Hagan, board liaison (Northwestern University)

**Continuing Activities**

Listserv activities are primarily the duty of list managers, Sarah and Carol Ann.

- Ongoing updating of member and committee changes occurs continuously throughout the year.
- No listserv outages have been reported.
- New members Carol Ann, Chris and Smita are training on various aspects of list management and rotating duties.

Web services are primarily the duty of web spinners, Kathryn and Char, though all committee members are trained on various aspects of web management. Services are provided to any member or committee requesting changes, additions and deletions of content and pages.

Blogs are primarily the duty of web spinners, Meg, Chris, and Smita (backups: Kathryn and Char)

- Web spinners rotate duties on the two NASIG blogs and simultaneously post the main blog items in the “What’s New” announcements on the website, Facebook, Twitter, and LinkedIn.
- Kathryn provided training on the main and jobs blogs to Chris. Char trained Smita for the jobs blog. She will rotate to the main blog in October.
- Meg has started a project to clean up the categories and tags on the main blog.

**Status of Action Items from the Board**

**ACTION ITEM**: Hagan will ask ECC to work with ArcStone on getting organizational dues added to the invoice form.

- **IN PROCESS**: Char reviewed the current invoicing process with D&D chair Bailey and contacted Treasurer Jennifer Arnold to clarify this request.

**ACTION ITEM**: Hagan will ask ECC to follow up with ArcStone regarding the issue of members not being able to submit more than one nomination form when they were logged in.

- **RESOLVED**: The nomination form (which is anonymous and not via login) is now fixed. ArcStone tweaked settings on Sept. 12. Individuals should be able to use the form multiple times.
ACTION ITEM: Hagan and Clark will talk to ECC and CEC about working together on the Archiving Information section of the CEC-PPR proposal.

- **IN PROCESS:** Char is the liaison to CEC and PPR. She provided them several options in an email in August; awaiting their feedback.

ACTION ITEM: Hagan will ask ECC to explore where we could add advertisements into the NASIG website without ArcStone intervention, and pass that information to FDC.

- **PENDING:** ECC provided information to the Board about the placement of ads in 2011.

ACTION ITEM: Hagan will ask ECC to make recommendations for the entire Resources section in terms of what to call it and what to include there.

- **NO UPDATE:** ECC plans to brainstorm in Nov./Dec. and may have a proposal ready by the January board meeting.

Other Board-Related Actions

- Based on the Board’s decision, ECC will no longer archive NASIG tweets.
- Based on the Board’s decision, ECC will not make older conference handouts available to all via Slideshare. Permissions would be time consuming and there may be existing copyright concerns.

Completed Activities

- Conference Proceedings were relinked per the agreement with Taylor & Francis at the end of May (after our 2011/12 annual report had been submitted). Links for volume 1 - present now point to the Taylor & Francis website. This will save significant time for ECC. Previously, individual PDFs for each session were uploaded to the NASIG website and linked by session title.
- Presentation materials for the NASIG Conference were uploaded to Slideshare for the first time. See statistics below. Initially, an event page was created. However, Slideshare did not inform us that they no longer supported that functionality, which would have allowed individuals with Slideshare accounts to upload their own materials and link them to the event. Ultimately, presenters had to email their materials to ECC. This process still took significantly less time to manage than in the past when presentations were uploaded and linked using the ArcStone platform.
- NASIG listserv and @nasig.org lists were updated to reflect new and past committee members in June/early July.
- Non-member conference attendees were removed from NASIG-L in August.
- Committee web pages were updated to reflect new and past committee members in June/early July; website permissions were updated in July.
- The 2012 Conference website was archived in early August in preparation for information about 2013 in Buffalo.
- New sub-directories were created for each committee in the ArcStone CMS. The board and each committee should use those to file any documents they upload.
- New documentation was created for the ECC Wiki, including “Blog - Managing Widgets & Sidebars” and “Managing LinkedIn”; numerous pages were updated to reflect current practice; permissions to edit the Wiki were updated.

### Budget

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<th>Budget Category</th>
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<tr>
<td>Conference Calls</td>
<td>$0.00</td>
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<tr>
<td>Contracted Services</td>
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<td>Bee.Net ($500. per month – web email and listserv)</td>
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<tr>
<td>ArcStone (NASIG website and association management - $300. per month) (the total figure includes $1450 for 10 hours programming in case it is needed)</td>
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<td>Survey Monkey (Online surveys)</td>
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<td><strong>TOTAL</strong></td>
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Statistical Information

NASIG has 26 listservs
NASIG has 26 active @nasig.org email addresses
There are 558 active subscribers to NASIG-L

Website statistics since our last report (from Google Analytics):

<table>
<thead>
<tr>
<th>Year</th>
<th>Month</th>
<th>Website Visits</th>
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<tr>
<td>2012</td>
<td>May</td>
<td>3,725</td>
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<tr>
<td>2012</td>
<td>August</td>
<td>1,280</td>
</tr>
<tr>
<td>2012</td>
<td>September</td>
<td>885 (9/1-9/20)</td>
</tr>
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</table>

Between 1 May and 20 September, there have been:
- 6,135 unique visitors to NASIG website
- 11,586 total visits
- 47,324 page views
- 53.24% returning visitors; 46.76% new visitors

NASIG Blog visitors: 3,670
Jobs Blog visitors: 12,117
Slideshare visitors: 12,732

Most active presentations:
- Why the Internet is More Attractive than the Library-1,529
- Discovery and Analysis of the World's Research Collections: JSTOR and Summon under the Hood-872
- Practical Applications of Citation Analysis (Handout)-710
- Introducing the Open Discovery Initiative - 546

Questions for Board

Resources for Authors page - http://www.nasig.org/resources_authors.cfm
This needs to be on someone’s radar for regular maintenance. Original owners were Anderson & Mitchell, so is this part of Pub/PR’s responsibility? We’ve had no response from them. ECC needs to update the existing contact information on the page. However, this does fall under Action Item #5 above, which ECC will address in the coming months.

Recommendations for the Board

Committee Annual Reports webpage http://www.nasig.org/about_committees_annualreport.cfm.
This page is time consuming to update due to the clunkiness of updating this type of information using ArcStone’s software. As the majority of annual reports appear in the May issue of the Newsletter (or December for Evaluation & Assessment’s conference evaluation), ECC recommends that the individual links to each report be removed and that generic information is provided, pointing to the Newsletter website.

Submitted on: September 27, 2012

Evaluation & Assessment Committee

Submitted by Barbara McArthur

Members
Barbara McArthur, chair (Texas Tech University)
Sarah (Sally) Glasser, vice-chair (Hofstra University)
Bridget Eullano, member (Duquesne University)
June Garner, member (Mississippi State University)
Maria Hatfield, member (WT COX Subscriptions)
Smita Joshipura, member (Arizona State University)
Jennifer Leffler, member (University of Northern Colorado)
Virginia Rumph, member (Butler University)
Patrick Carr, board liaison (East Carolina University)
The conference evaluation was created and provided online a week prior to the conference. Additional questions were requested after that time and those were added a couple of days before the conference started. Reminders were sent out periodically after the conference ended to encourage participation. As an incentive to participate, a free conference registration was awarded by a random drawing and the winner was announced in the NASIG Newsletter. The confidential report of the conference evaluation results was sent to the Executive Board in August and an abridged version of the report was submitted for publication in the NASIG Newsletter at the same time. The Committee received ten requests for individual conference evaluation results which were sent out in July.

Edits were made to the Committee Manual to help clarify the timing of activities and the duties of certain committee members. Suggestions by ECC Chairs and the NASIG Board were reviewed and used to strengthen the document.

As requested by the NASIG Board, a list of committee “needs and wants” in terms of the computer system and its functionality was sent to and submitted by the Board Liaison.

Submitted: September 2012
Membership Development Committee

Submitted by: Steve Kelley

Members
Steve Kelley, chair (Wake Forest University)
Pat Adams, member (Swets)
Janet Arcand, member (Iowa State University)
Steve Fallon, member (DeGruyter)
Trina Holloway, member (Georgia State University)
Chris Brady, board liaison (U.S. Dept. of Justice Libraries)

Continuing Activities
The committee continues to contact non-renewed members, giving them personalized instructions on how to renew their membership.

Completed Activities
Non-renewed members were contacted by the committee. An exact count of the non-renewed members contacted is impossible because for several months the D&D reports contained a high number of renewed members who were falsely on the list of non-renewals. This appears to have been a problem with the design of the database query and has been fixed.

With the group of new members who joined or re-joined NASIG in June, 2012, we began sending out welcome letters from MDC. We have contacted fourteen new members in this way, and have received limited, but positive feedback.

In August and September, an email malfunction at the D&D chair’s institution, meant that the MDC failed to receive the lists of non-renewals and new members when they were initially sent. The problem was discovered and the lists were worked on. We think we have developed a work-around to keep the problem from recurring.

Budget
A 2013 budget request was submitted on September 27, 2012.

Mentoring Group

Submitted by: Taryn Resnick and Danielle Williams

Members
Taryn Resnick, chair (Texas A&M University Medical Sciences Library)
Danielle Williams, vice-chair (University of Evansville)
Joyce Tenney, board liaison (University of Maryland, Baltimore County)

Continuing Activities
The bulk of the work of the mentoring group typically occurs during the spring in preparation for the annual conference. That is the case this year. By the end of the year (December 2012), we will have reviewed our existing committee timeline and made any necessary revisions.

Completed Activities
Since the 2012 Annual Conference, the mentoring group conducted and analyzed the Mentoring Post-Conference Survey and wrote and submitted the Group’s annual report.

Budget
The Mentoring Group does not require funding for its activities for 2012/13.

Submitted on: September 20, 2012
Newsletter

Submitted by: Angela Dresselhaus

Members
Angela Dresselhaus, editor-in-chief (Utah State University)
Angie Rathmel, copy editor (University of Kansas)
K.R. Roberto, copy editor (University of Denver)
Kate Moore, PDF production editor (Indiana University Southeast)
Kurt Blythe, columns editor (University of North Carolina - Chapel Hill)
Ning Han, conference submission/calendar editor (Mississippi State University)
Kathryn Wesley, interim profiles editor (Clemson University)
Bob Boissy, board liaison (Springer)

Continuing Activities

• May issue and September issue combined and currently in production
• Calendar Updated
• Will begin search for a new calendar editor in November
• Will begin search for new profiles editor in November
• Will begin search for editor in chief (in training) in November

Completed Activities

• Published issues
  o March issue:
• Calendar updates
• 2011 Conference Reports are published

Budget

Online Chicago Manual of Style licensed for two years.

Statistical Information

Over the lifespan of the NASIG Newsletter on bepress, we have received 29,496 hits. The September 2010 full issue received the most full-text downloads at 1,001.

Submitted on: October 1, 2012

Nominations and Elections Committee

Submitted by: Christine Radcliff

Members
Christine Radcliff, chair (Texas A&M University – Kingsville)
Trina Nolen, vice-chair (Lamar University)
Mark Helney, member (University of North Texas)
Suzanne Thomas, member (University of Pittsburgh)
Jana Brubaker, member (Northern Illinois University)
Rochelle Ballard, member (Princeton University)
Danielle Williams, member (University of Evansville)
Steve Shadle, board liaison (University of Washington)

Continuing Activities

October 2012
A reminder email blast will be sent out to the NASIG membership reminding them to submit nominations before the October 15th deadline.

Completed Activities

June 2012
• The committee had its initial meeting at the 2012 conference.
• The existing timetable from the previous election cycle was revised.

September 2012
The nominations form on the NASIG website was revised, tested, and reactivated. The first Call for Nominations e-mail blast was sent out to the NASIG membership. The Call for Nominations was also posted in the blog, “What’s New” section of the website, Facebook and LinkedIn.
**Budget**

The N&E budget was submitted before the deadline. The budget allows for three conference calls.

**Statistical Information**

As of this writing, there have been a total of 9 nominations for Vice President/President-Elect, 24 nominations for Member-at-Large, and 6 nominations for Treasurer-Elect.

Submitted on: October 1, 2012

**Program Planning Committee**

Submitted by: Karen Davidson

**Members**

Karen Davidson, chair (Mississippi State University)
Kelli Getz, vice-chair (University of Houston)
Kathy Brannon, member (Ingram-Coutts Information Services)
Anna Creech, member (University of Richmond)
Diana Reed, member (University of Louisville)
Violeta Llik, member (Texas A & M University)
Buddy Pennington, member (University of Missouri-Kansas City)
Mary Ann Jones, member (Mississippi State University)
Sandy Hurd, member (Innovative Interfaces)
Morag Boyd, member (Ohio State University)
Mike Markwith, member (WT Cox Subscriptions)
Michael Hanson, ex-officio (Lafayette College)
Patrick Carr, board liaison (East Carolina University)

**Continuing Activities**

**Call for Proposals**

The first call for proposals was distributed on August 15, 2012 to all active individuals in the NASIG database and the information was provided to the NASIG Publicist for national and international distribution. The call was also put on the NASIG website. The first call for proposals closed September 14, 2012. We received 31 proposals from the first call. A conference call was scheduled for September 24, 2012. PPC committee members evaluated the proposals from the first call and identified specific core competencies that were lacking. These core competencies were: standards and systems of cataloging and classification; metadata and indexing (i.e. RDA); licensing and legal framework (i.e. consortia licensing, licensing, and negations with vendors); and scholarly communication. A second call for proposals will be distributed on October 1 and will close on October 31, 2012. Last year we accepted 29 proposals with 2 cancelling, which left 27 programs. PPC is targeting the same amount of programs this year.

This year’s call for proposals targeted the core competencies for topics. This year’s program topics were identified as:

- Electronic resource life cycle and management
- Collection analysis and development
- Standards and systems of cataloging and classification, metadata, and indexing
- Technology and providing access to electronic resources
- Licensing and legal framework
- Standards, initiatives, and best practices
- Scholarly communication

**Conference Schedule**

The 2012 draft conference schedule accompanies this report. The schedule has been approved by the Board but is subject to change.

**Vision Speakers**

Last year PPC suggested a general session proposal by Rick Anderson be turned into a vision presentation on Sunday. Because this was well received, the board approved a third Vision Speaker be identified for a Sunday Vision slot. Based on committee input and board feedback, we approached three potential Vision Speakers. The three vision speakers that have accepted and the Board has approved are:

- Siva Vaidhyanathan – Chair, Department of Media Studies, University of Virginia
- Bryan Alexander - Senior Fellow at the National Institute for Technology in Liberal Education (NITLE).
• Megan Oakleaf – Dean of Information Studies at Syracuse University
MOU’s still need to be sent to and approved by the speakers and signed by President Bob Boissy.

Pre-conferences
Pre-conference ideas currently under consideration include:
• RDA full day conference presented by Les Hawkins and Hein Nguyen – They have been approached and are agreeable, but need to work out details.
• Copyright half-day conference presented by Kevin Smith – Board approved, Kevin accepted.
• Library as Publisher: Publishing an Open Access Journal presented by Timothy S. Deliyannides, Director, Office of Scholarly Communication and Publishing and Head, Information Technology at the University of Pittsburgh along with another presenter – He is very interested, need to investigate more and welcome Board input on this for a pre-conference.
• Possibly a pre-conference on licensing – no one identified yet.

Poster Sessions
Because of the sparse poster session proposals in years past, PPC is proposing a change from the typical poster sessions to a Great Ideas Showcase. A proposal has been submitted to the Board.

Other Activities
Michael Hanson has drafted a Pre-conference Speakers MOU. This MOU is being reviewed by the PPC Co-chairs and will be presented to the Board for suggestions and approval.

Completed Activities

2012 Conference-Related Activities
The 2012 and incoming 2013 chairs sent thank-you letters to the speakers, poster session presenters, and discussion group volunteers. All letters went out by the end of June.

E&A Report
The Co-chairs examined the conference evaluations for the 2012 conference. Notice was taken of suggestions for vision speakers and programming. Several comments were directed at break times needing to be longer. This year the program was changed so there was no distinction between strategy or tactics sessions. This time there were only program sessions which were 60 minutes in length. Overall comments were positive indicating attendees liked the presentations being 60 minutes in length.

PPC Manual
The PPC manual was revised and turned into a Wiki for easier editing. It is currently with Patrick Carr, PPC Board Liaison for review of his responsibilities.

Action(s) Required by Board
• Review proposal for the Great Ideas Showcase
• Review of pre-conference ideas
• Review of Pre-conference MOU

Questions for Board
• How many pre-conferences should we plan on this year? We had 1 full day and 3 half-day pre-conferences last year.
• Do we want a minimum registered for a pre-conference? If so how many?
• It has been suggested that we have the closing remarks after the vision speaker rather than during breakfast. Do we want to consider this?

Submitted on: September 27, 2012

NASIG Publications/Public Relations Committee

Submitted by: Bob Persing

Members
Bob Persing, chair (Univ. of PA)
Jennifer Bazeley, publicist (Miami University)
Jeannie Castro, member (Univ. of Houston)
Amanda Price, member (Mississippi State)
Eleanor Cook, member (East Carolina)
Bob Boissy, board liaison (Springer)
Continuing Activities

Our committee has been very quiet the last few months. Jennifer has been sending out announcements generated by CPC to the various subscribed listserv. Beyond that, the committee has had no activity.

Completed Activities

None.

Budget

No money expended

Submitted on: October 2, 2012.

Student Outreach Committee

Submitted by: Eugenia Beh

Members
Eugenia Beh, chair (Texas A&M University)
Kate Seago, vice-chair (University of Kentucky)
Kristen Wilson, member (North Carolina State University)
Dylan Moulton, member (Springer Verlag)
Katy DiVittorio, member (University of Colorado, Denver)
Stephen Clark, board liaison (College of William and Mary)

Continuing Activities

The committee continues to recruit new ambassadors through announcements in the NASIG Newsletter and through personal contact at the NASIG annual meeting. The committee will focus on more face-to-face contact with NASIG members to let them know about the Ambassadors Program and will provide a common time and place for ambassadors and committee members to meet at the annual conference.

Completed Activities

Karen DiVittorio and Bob Boissy held an online Q&A with San Jose State University students to promote NASIG and to discuss serials from both an experienced and new librarian point of view.

Budget

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<thead>
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<th>2012 -2013 YTD</th>
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<td>$0.00</td>
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Submitted on: October 2, 2012.

Core Competencies Task Force

Submitted by: Sarah Sutton

Members
Sarah Sutton, chair (Emporia State University)
Eugenia Beh, member (Texas A&M University)
Steve Black, member (College of Saint Rose)
Susan Davis, member (State University of New York, Buffalo)
Sanjeet Mann, member (University of Redlands)
Cynthia Porter, member (A.T. Still University)
Selden Lamoureux, board liaison (SDLinforms)

Continuing Activities

After a break during July and August 2012 (when the chair was moving and changing jobs) the Task Force has taken up the task of making final revisions to the Core Competencies for Electronic Resources Librarians. We expect to submit the final revision to the Board for their approval by the end of fall 2012.

The Task Force has also taken up work on creating a set of core competencies for serials librarians. In September 2012 we collected a set of job ads for serials librarians published during the past 12 months and have identified a list of required and preferred qualifications.
contained in them. Next steps include deciding whether to also collect and analyze serials librarian job descriptions and creating a first draft for the Board to consider during Spring 2013 with the hope of presenting it to the NASIG Membership at the Annual Conference in 2013.

**Completed Activities**

The Task Force presented their draft of the “Core Competencies for Electronic Resources Librarians” to the NASIG membership during a session at the 2012 NASIG Conference in Nashville, TN.

**Budget**

None.

Submitted on: October 3, 2012